

# Board Oversight Capacity—BCY 2021

TWC Rule §802.67. Commission Evaluation of Board Oversight Capacity

## Concho Valley Score Card

**The Texas Workforce Commission’s annual evaluation of each Board’s oversight capacity. Boards are assigned a rating of Meets Standards or Below Standards for each of the following six categories.**

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### **Develop, maintain, and upgrade comprehensive fiscal management systems**

**Meets**

- √ Does the Board have fiscal management systems in place that include appropriate fiscal controls?
- √ \* Does the Board, during its regularly scheduled meetings, include a quarterly review of the financial status of the Board and its service providers for all funding sources it administers?
- √ Have single audits been free of material weaknesses?

### **Hire, train, and retain qualified staff to carry out the Board’s oversight activities**

**Meets**

- √ Has the Board been certified?
- √ \* Has the Board hired or retained qualified staff (Executive Director, Chief Financial Officer, Program Director, Contract Management Staff, Monitoring staff) to oversee contractors?

### **Select and oversee local contractors to improve the delivery of workforce services**

**Meets**

- √ Does the Board have an effective formal procurement process, and has the Board been following this process?
- √ Does the Board have a certified monitoring function in place to oversee contractors?
- √ The Board has no disallowed costs exceeding one percent of allocation (non-self-reported).
- √ The Board has no disallowed costs exceeding one percent which resulted in repaying funds.

### **Oversee and improve the operations of Workforce Solutions Offices in the Board’s service area**

**Meets**

- √ Does the Board have certified Workforce Solutions Offices?
- √ \* Can the Board provide documentation demonstrating that it has policies in place to address service improvement, such as the initiation of performance improvement or service improvement plans when performance issues are identified with the local contractor?

- √ \* Has the Board applied its service improvement policy when necessary?

**Manage the contractors' performance across multiple Board programs**

**Meets**

- √ Did the Board meet target on at least 80 percent of its contracted performance measures?
- √ Is the Board within 35 percent of target on all contracted performance measures?
- √ \* Does the Board hold performance oversight meetings, do performance reviews, or, during its regularly scheduled meetings, include a review of its status on contracted performance measures at least four times throughout the year?

**Identify and resolve long-standing or severe Board oversight problems and workforce service provider performance issues**

**Meets**

- √ The Board did not miss target on the same performance measure two years in a row.
- √ The Board does not have any unresolved material weaknesses discovered through a single audit.
- √ The Board has not been placed on an Intent to Sanction or a Sanction.

## Concho Valley Community Impact Statement

**A written statement from each Board summarizing its impact on and relationship with the local community and economy. Specify how the Board's efforts demonstrate and contribute to an effective workforce system by engaging employers, helping workers find jobs, and ensuring good fiscal stewardship.**

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The Concho Valley Workforce Development Board continued to strengthen relationships with public and private sector partners, including economic development agencies, educational institutions, and employers within our vast geographical 13 county area. Due to COVID-19, outside of UIL events, our area schools were not letting students attend events off campus or letting visitors on campus. Due to these barriers, we had to be creative in how we held our Careers-In-Texas Industries events. Instead of holding an in-person event, we teamed up with the local media to run a month-long virtual Careers-In-Texas Industries/Career-A-Day event. We invited 26 individuals who held in-demand occupations in our area to sit down for an interview. During the interview, we discussed the job duties, the knowledge/education and skills needed to obtain the career, the salary, and the first steps one would need to take if they were interested in that career. Starting in March and running through April, we highlighted one career a day through the media's website and social media, as well as our website and social media accounts. We will also provide all the videos to the area school counselors to use for their individual career days, as needed. In addition to the one-on-one interviews, we also included three, 30-minute podcasts to the virtual event. Two of the podcasts were with the local education partners (Howard College, Angelo State University), on which they discussed the different training programs that were available in our area. The third podcast was with our staff, on which they discussed the different services/programs available at the center. Also, in addition to serving our many regular customers, through COVID-19 funds provided through TWC, the CVWDB was able to assist over 900 dislocated workers over the last year, provide rapid response outreach to 144 employers, and assist 73 employers (901 employees) with PPE and cleaning supplies to bring workers back to work and avoid future layoffs.

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√ = Meets Standard

X = Below Standard

\* = Board Attestation