

# Board Oversight Capacity—BCY 2021

TWC Rule §802.67. Commission Evaluation of Board Oversight Capacity

## Rural Capital Area Score Card

The Texas Workforce Commission's annual evaluation of each Board's oversight capacity. Boards are assigned a rating of Meets Standards or Below Standards for each of the following six categories.

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### Develop, maintain, and upgrade comprehensive fiscal management systems

Meets

- √ Does the Board have fiscal management systems in place that include appropriate fiscal controls?
- √ \* Does the Board, during its regularly scheduled meetings, include a quarterly review of the financial status of the Board and its service providers for all funding sources it administers?
- √ Have single audits been free of material weaknesses?

### Hire, train, and retain qualified staff to carry out the Board's oversight activities

Meets

- √ Has the Board been certified?
- √ \* Has the Board hired or retained qualified staff (Executive Director, Chief Financial Officer, Program Director, Contract Management Staff, Monitoring staff) to oversee contractors?

### Select and oversee local contractors to improve the delivery of workforce services

Meets

- √ Does the Board have an effective formal procurement process, and has the Board been following this process?
- √ Does the Board have a certified monitoring function in place to oversee contractors?
- √ The Board has no disallowed costs exceeding one percent of allocation (non-self-reported).
- √ The Board has no disallowed costs exceeding one percent which resulted in repaying funds.

### Oversee and improve the operations of Workforce Solutions Offices in the Board's service area

Meets

- √ Does the Board have certified Workforce Solutions Offices?

- √ \* Can the Board provide documentation demonstrating that it has policies in place to address service improvement, such as the initiation of performance improvement or service improvement plans when performance issues are identified with a local contractor?
- √ \* Has the Board applied its service improvement policy when necessary?

**Manage the contractors' performance across multiple Board programs**

**Meets**

- √ Did the Board meet target on at least 80 percent of its contracted performance measures?
- √ Is the Board within 35 percent of target on all contracted performance measures?
- √ \* Does the Board hold performance oversight meetings, do performance reviews, or, during its regularly scheduled meetings, include a review of its status on contracted performance measures at least four times throughout the year?

**Identify and resolve long-standing or severe Board oversight problems and workforce service provider performance issues**

**Meets**

- √ The Board did not miss target on the same performance measure two years in a row.
- √ The Board does not have any unresolved material weaknesses discovered through a single audit.
- √ The Board has not been placed on an Intent to Sanction or a Sanction.

## Rural Capital Area Community Impact Statement

**A written statement from each Board summarizing its impact on and relationship with the local community and economy. Specify how the Board's efforts demonstrate and contribute to an effective workforce system by engaging employers, helping workers find jobs, and ensuring good fiscal stewardship.**

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The Rural Capital Area Workforce Development Board, dba Workforce Solutions Rural Capital Area (WSRCA) ensures the development and implementation of the workforce system for Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, and Williamson counties. WSRCA works to find competitive solutions for employers through training and upgrading skills of job seekers and for people by encouraging economic development and employer engagement of the workforce system. WSRCA provides job seekers a comprehensive array of services including employment, training, adult education, vocational rehabilitation, and Veterans' services to help individuals improve their workplace skills, obtain employment, succeed in the workplace, and help employer secure a skilled workforce.

Services provided include, but are not limited to, occupationally specific training, apprenticeships, internships (paid and unpaid), literacy, GED and Adult Basic Education, English language instruction, job readiness and job search/job placement assistance, and child care assistance.

Services to employers include grant application assistance, recruitment and hiring assistance, apprenticeships, on-the-job training funding, preventing and managing layoffs, and labor market information.

WSRCA manages approximately \$35 million dollars in workforce and supportive funds annually.

In the most recent year, WSRCA has achieved the following:

- 3,943 employers served
- 10,773 job seekers served
- Over 4,600 children sponsored in early care and education services
- 319 early care and education providers engaged with WSRCA
- 79 Texas Rising Star providers have maintained or increased their star level

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√ = Meets Standard

X = Below Standard

\* = Board Attestation