

Mail To:  
Cashier - Texas Workforce Commission  
P.O. Box 149037  
Austin, TX 78714-9037  
512.463.2731  
www.texasworkforce.org

Account Number

**ELECTION BY A DOMESTIC EMPLOYER TO REPORT QUARTERLY WAGES  
AND PAY TAXES ON AN ANNUAL BASIS**

1. Name of employer  
making this election

2. Mailing address of  
employer:

Street

City

State

Zip

3. The above named domestic employer hereby elects to report quarterly wages and pay taxes annually, and agrees to provide wage figures at other times as necessary to establish wage credits for claims purposes.
4. Quarterly wages and taxes will become due and are required to be filed and paid by the employer no later than January 31 with respect to wages for employment paid in the preceding calendar year.
5. The effective date of this election is the first day of January, (year) and shall be for a minimum period of two (2) calendar years, except that the Commission may terminate this election if the employer becomes liable under another category of employment. It is understood and agreed that this election must be received no later than December 31 to be effective at the beginning of the next calendar year. It is also understood and agreed that this election may be withdrawn by the employer by filing a written application with the Commission not later than December 31 of the year prior to the beginning of the year with respect to which the organization wishes to withdraw.

Date:

**This application must be signed by the employer or an individual for whom a valid Written Authorization is on file with the Texas Workforce Commission**

Employer  
Signature

Individuals may receive, review and correct information that TWC collects about the individual by emailing to [open\\_records@twc.state.tx.us](mailto:open_records@twc.state.tx.us) or writing to TWC Open Records, 101 E. 15<sup>th</sup> St., Rm. 266, Austin, TX 78778-0001.