



**Procurement and Contracts**  
**Business Unit # 320AD**  
**Purchase Order # 19-A000497**  
**Purchase Order Change Notice (# 1)**

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: E    Date: 10/16/18    PO Method: SV    Dispatch: **Dispatch Via Print**    Rev Dt: 10/23/18

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** WORKQUEST  
 DBA TIBH INDUSTRIES INC  
 1011 E 53RD 1/2 ST  
 AUSTIN TX 78751-1703  
 United States

**Ship To:** Texas Workforce Commission  
 607 E TYLER STE 112  
 ATHENS TX 75751  
 United States

**Bill To:** APPO@twc.state.tx.us or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 446  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1741976051

**Purchaser:** Calvin Starritt  
**Phone:** 512 936 3331  
**Fax:** 512 475 3502  
**Email:** calvin.starritt@twc.state.tx.us

**TWC Prefers Electronic Submission**

**PO Information:**

Exemption Document Type 9  
 Texas Governmental Code 2155.138 - Blind made goods/services.  
 FY19 Janitorial - Athens Field Office  
 TWC POC: Susie Patterson 512-436-4109  
 V POC: Melinda May mmay@tibh.org  
 Email quote in file submitted by M. May on 31 March 2018.  
 POCN 1 Office closure unknown at present. Funds needed until closure occurs.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	FY19 - TIBH Industries Inc.- Athens VR Field Office - Janitorial Service - Oct. 1, 2018 - Oct. 31, 2018	985/54	1.0000	MO	\$696.33000	\$696.33	12/16/2018
						<b>Schedule Total</b>	\$696.33
				<u>ReqID:</u> 0000016744			
						<b>Item Total for Line # 1</b>	\$696.33

**Authorized Signature**

**10/23/2018**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Extend PO #19-A000497 - WorkQuest dba TIBH Industries, Inc for Nov. 1, 2018 - Aug. 31, 2019	985/54	10.0000	MO	\$696.33000	\$6,963.30	08/31/2019
						<b>Schedule Total</b>	<input type="text" value="\$6,963.30"/>
						ReqID: 0000018497	
						<b>Item Total for Line # 2</b>	<input type="text" value="\$6,963.30"/>
						<b>Total PO Amount</b>	<input type="text" value="\$7,659.63"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
\* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
\* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
\* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.  
**STATE and CITY SALES TAX EXEMPTION CERTIFICATE:** The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
  
10/23/2018