



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 19-A000522

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: Q Date: 09/04/18 PO Method: SV Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: M & RS ELITE JANITORIAL SOLUTIONS
 20526 BROUGHWOOD CIR
 KATY TX 77449-5037
 United States

Ship To: Texas Workforce Commission
 117 LANE DR STE 44
 ROSENBERG TX 77471
 United States

Bill To: APPO@twc.state.tx.us or

 Texas Workforce Commission
 101 E 15TH ST
 RM 446
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1823364896

Purchaser: Paul Hesser III
Phone: 512 936 3339
Fax: 512 475 3502
Email: paul.hesser@twc.state.tx.us

TWC Prefers Electronic Submission

PO Information:

IFB# 3201800066 for providing janitorial and outside premises maintenance services for the TWC Rosenberg field office located at 117 Lane Dr. Suite 44, Rosenberg, TX 77471.
 Service Renewal 9/4/2018 (attached).
 PO Coverage Term 10/01/2018 through 8/31/2019

Felipe Romero, Jr.
 Business Manager
 PO Box 218094
 Houston, TX 77218
 832-647-1689 Mobile
 fromero@mrelitejanitorial.com
 www.mrelitejanitorial.com

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	FY19 Janitorial Rosenberg October 1, 2018 - August 31, 2019	910/39	11.0000	MO	\$587.48000	\$6,462.28	08/31/2019
						Schedule Total	\$6,462.28
				<u>ReqID:</u>			
				0000017066			
						Item Total for Line # 1	\$6,462.28

Authorized Signature

09/04/2018



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Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn Smith".

09/04/2018