



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 20-0000616
Purchase Order Change Notice (# 1)

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: S Date: 09/01/19 PO Method: FB Dispatch: **Dispatch** Rev Dt: 09/13/19
Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 DBA TIBH INDUSTRIES INC
 1011 E 53RD 1/2 ST
 AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
 5309 WURZBACH STE 102
 SAN ANTONIO TX 78238
 United States

Vendor ID: 1741976051

Purchaser: Paul H Hesser III
Phone: 512 936 3339
Fax: 512 475 3502
Email: paul.hesser@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or
 Texas Workforce Commission
 101 E 15TH ST
 RM 446
 AUSTIN TX 78778-0001
 United States

TWC Prefers Electronic Submission

PO Information:

Janitorial services including deep carpet cleaning and strip/wax.
 Service Term: September 1, 2019 to August 31, 2020.
 TWC field office located at 4102 N Navarro, Ste.# D2, Victoria, TX.

TWC Contract ID: 3120ADM020

POC Michael Hornsby (210) 785-2771

POCN 1 add October 1, 2019 to August 31, 2020 coverage per Contract. PH 9/13/2019

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Janitorial Services for September	910/39	1.0000	LOT	\$1,516.95000	\$1,516.95	08/31/2020
						Schedule Total	<input type="text" value="\$1,516.95"/>
					ReqID: 0000023094		
Janitorial services for the month of September for the 4102 N Navarro, Ste.# D2, Victoria, TX						Item Total for Line # 1	<input type="text" value="\$1,516.95"/>

Authorized Signature

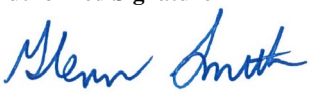
09/13/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
2- 1	Strip and Wax Services For FY20	910/39	1.0000	LOT	\$536.95000	\$536.95	08/31/2020	
						Schedule Total	<input type="text" value="\$536.95"/>	
				<u>ReqID:</u> 0000023094				
WorkQuest (Janitorial Services provider) will strip and wax floor located at 4102 N Navarro, Ste.# D2, Victoria, TX once for FY20.							Item Total for Line # 2	<input type="text" value="\$536.95"/>
3- 1	Carpet Cleaning FY20	910/39	1.0000	LOT	\$424.01000	\$424.01	08/31/2020	
						Schedule Total	<input type="text" value="\$424.01"/>	
				<u>ReqID:</u> 0000023094				
WorkQuest (Janitorial Services provider) will deep cleancarpet located at 4102 N Navarro, Ste.# D2, Victoria, TX once for FY20							Item Total for Line # 3	<input type="text" value="\$424.01"/>
4- 1	Janitorial Services for October 2019 to August 2020	910/39	11.0000	MO	\$1,516.95000	\$16,686.45	08/31/2020	
						Schedule Total	<input type="text" value="\$16,686.45"/>	
<u>Contract ID:</u> 3120ADM020				<u>ReqID:</u> 0000023094				
FY20 Janitorial services for October 1, 2019 to August 31, 2020 located at 4102 N Navarro, Ste.# D2, Victoria, TX							Item Total for Line # 4	<input type="text" value="\$16,686.45"/>
						Total PO Amount	<input type="text" value="\$19,164.36"/>	

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

09/13/2019



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn Smith".

09/13/2019