



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 20-0000345

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: 0 Date: 09/01/19 PO Method: SV Dispatch: **Dispatch** Rev Dt:
Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 DBA TIBH INDUSTRIES INC
 1011 E 53RD 1/2 ST
 AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
 4405C SPRINGDALE RD
 AUSTIN TX 78723-6050
 United States

Vendor ID: 1741976051

Purchaser: Rebecca Stone
Phone: 512/936-4338
Fax:
Email: rebecca.stone@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or
 Texas Workforce Commission
 101 E 15TH ST
 RM 446
 AUSTIN TX 78778-0001
 United States

TWC Prefers Electronic Submission

PO Information:

Texas Gov't Code Ann., Title 10, Subtitle D, Chapter 2155.441.
 Term Contract 962-M9
 FY19 PO: 320AD 19-0000315 AND 19-A000315
 Contract Term: September 1, 2019 - August 31, 2020
 TWCPOC: Elida Arriaga (512) 929-1927 x1206

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
1- 1	WorkQuest - Austin Task Inc. Document Shredding Services TWC Austin offices - September 2019	962/27	1.0000	LOT	\$1,400.00000	\$1,400.00	08/31/2020	
						Schedule Total	<input type="text" value="\$1,400.00"/>	
				<u>ReqID:</u>				
				0000022756				
Document shredding services at TWC office locations at: 15th Brazos, 12312 N. Mopac Exp., 1117 Trinity St. #242, 1215 Guadalupe St., 4800 N. Lamar, 4800 N. Lamar-CCRC, 4405 Springdale Rd. Austin.							Item Total for Line # 1	<input type="text" value="\$1,400.00"/>

Authorized Signature

08/02/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	WorkQuest - Austin Task Inc. Document Shredding Services TWC Austin offices - October 2019-August 2020	962/27	1.0000	LOT	\$17,400.00000	\$17,400.00	08/31/2020
						Schedule Total	<input type="text" value="\$17,400.00"/>
						ReqID:	
						0000022756	
Document shredding services at TWC office locations at: 15th Brazos, 12312 N. Mopac Exp., 1117 Trinity St. #242, 1215 Guadalupe St., 4800 N. Lamar, 4800 N. Lamar-CCRC, 4405 Springdale Rd. Austin.						Item Total for Line # 2	<input type="text" value="\$17,400.00"/>
						Total PO Amount	<input type="text" value="\$18,800.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.
STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Merrin Smith

08/02/2019