



Unemployment Benefits Fax Appeal Form

Indicate which type of document you are appealing. Include this form and a copy of the document you are appealing when faxing. Keep the fax confirmation as proof of transmission. For information on the appeal process, go to www.texasworkforce.org/uiappeal.

| Select the type of document you are appealing | Where to send appeal | Appeal Fax Number |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------|
| <input type="checkbox"/> Determination on Payment of Unemployment Benefits Example: DETERMINATION ON PAYMENT OF UNEMPLOYMENT BENEFITS Date Mailed: August 8, 2016 | Appeal Tribunal | 512-475-1135 |
| <input type="checkbox"/> Appeal Tribunal Decision Example: Texas Workforce Commission Appeal Tribunal TWC Building Austin, Texas 78778 <u>06-15-2016</u> <small>Date Mailed</small> | Commission Appeals | 512-475-2044 |
| <input type="checkbox"/> Commission Appeals Decision Example: TEXAS WORKFORCE COMMISSION Austin, Texas FINDINGS AND DECISIONS OF COMMISSION UPON REVIEW OF CLAIM FOR BENEFITS <u>Jun 23 2016</u> <small>Date Mailed</small> | Commission Appeals | 512-475-2044 |
| <input type="checkbox"/> Other—Your document does not match any of the examples. | Appeal Tribunal | 512-475-1135 |

Print form and complete all information before faxing. Attach a copy of the decision you are appealing, if available.

Number of pages: _____ (including this cover sheet)

I am appealing on behalf of the _____ CLAIMANT _____ EMPLOYER (mark one)

My name is _____

Last four digits of the Claimant's Social Security Number _____

Claimant's First Name _____ MI _____ Last Name _____

Mail Date of the letter I am appealing (MM/DD/YYYY) _____

If appealing an Appeal Tribunal or Commission Appeal decision, what is the Appeal Number? _____

Reason for Appeal _____

Date(s)/Time(s) I am **not** available to participate in a hearing: _____

I will need an interpreter. (mark one) Yes No Language: _____

TWC will use the date we receive the fax to determine whether your appeal is timely. If unable to fax, mail your appeal on or before the deadline or appeal online by going to www.texasworkforce.org/uiappeal and selecting the Unemployment Benefits Appeal Form. You must appeal each determination separately. Keep your confirmation as proof of transmission. Caution: If you submit an appeal before the mail date of the determination or decision, it will not be accepted. Continue to request payment every two weeks while waiting on your appeal, unless you return to full-time work. To change or verify your address, log on to ui.texasworkforce.org and select Contact information.