

Child Care COVID Relief Funds



Agenda



Background



Overview of what to expect



Q&A

Background

Coronavirus Response & Relief Supplemental Appropriations Act (CRRSA)

- Signed into law in December 2020
- Included \$1.13 billion in CCDF for Texas with a requirement that states provide relief to all providers, not just CCDF providers
- Texas' [Intended Use of CRRSA Funds](#) describes our high-level plans for CRRSA CCDF funds, including direct relief to providers
- [Discussion Paper: CCRSA COVID Child Care Relief Funds](#) (approved May 4, 2021) includes the following funding allocations:
 - \$775 million for direct grants to eligible child care providers
 - \$15 million for technical assistance and business coaching to assist child care providers with business recovery and improvements



What to Expect

What to Expect



Who is eligible?



How much will a program get?



What are the steps to access the funds?

Is my child care program eligible?

1. Is your program one of the following?

- Licensed child care center
- Licensed child care home
- Registered child care home

2. Was your program open as of May 1st? Is it open now?

3. Is your program in good standing with Child Care Regulation?

*Not on a corrective or adverse action

4. Do you or will you have allowable expenses?

must be incurred between January 1, 2021 and August 31, 2021



How much will my program get?

Funding will be awarded for each eligible operation and will be based on:

- Your program's licensed capacity
- Your location and the 75th percentile of the average price of care for all ages in your region
- Your quality rating (Texas Rising Star or nationally accredited)
- Whether or not your program exists in a recognized child care desert (an area where the number of children under age 6 with working parents is at least three times greater than the licensed child care capacity)



What can we use the funds for?

Allowable expenses include those for:

- activities necessary to maintain or resume the operation of programs, including for:
 - **fixed costs** and
 - **increased operating expenses**

Such as:

cleaning and sanitation, rent/mortgage, utilities, insurance, taxes, payroll, PPE, maintenance and supplies



What are the steps to access the funds?

1. Decide who will apply for the funds.

- One individual may apply for multiple sites.
- The person applying must be a **controlling person** on the permit for each operation they apply for.
- If applying for multiple sites, you will be able to create a single user account and submit a request for funds for *each site*.



What are the steps to access the funds?

2. Look for your invitation email.

- For each operation, the invitation will be sent to the email address that you use to log into CCR's portal.
- Use the link in the email to go to the Child Care COVID Relief Funds online application system.
- Follow the prompts to create an account in the system.
- If you will be applying for more than one operation/location, you only need one user account.





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Funding Application Information

The Texas Workforce Commission is making federal Coronavirus Response and Relief, Supplemental Appropriations Act (CRRSA) of 2020, funds available for those child care programs who meet all of the eligibility requirements below:

- * Licensed child care center or registered or licensed home
- * Open and operating
- * Not on corrective or adverse action with Child Care Regulation (CCR)

You will need the following information to complete the application:

- * Child Care Program Name and Licensing number (operation ID), as well as the location and mailing addresses
- * Name and role of Controlling Person completing the application (as indicated on CCR permit)
- * Child Care Program Payee Information (Ownership code and EIN, SSN, or ITIN, as applicable)

Please ensure that as a Controlling Person for the child care program applying, you input accurate information and verify the information provided, as this will be used to autogenerate your child care program's funding agreement.

Funding amounts are determined by using licensed capacity and the 75th percentile of the average local market rate for child care in the area. The following programs will receive an additional amount of funding:

- * programs that are located in areas with low child care capacity compared to the number of working families with children
- * programs certified as Texas Rising Star or that are nationally accredited

These funds will be available for expenses incurred between January 1, 2021, and August 31, 2021. Allowable uses of the funds are for the purposes of cleaning and sanitation, and other activities necessary to maintain or resume the operation of programs, including for fixed costs and increased operating expenses incurred.

Upon accepting the Child Care Relief Funding, your program will be required to retain documentation on how those funds were used on allowable expenses.

If your program meets the eligibility requirements and agrees to the terms and conditions [linked], please complete the application.

For more information regarding the Child Care Relief Funding, please see the frequently asked questions (FAQ).

What are the steps to access the funds?

3. Apply.

- You will need the following information to complete each operation's application for funds:
 - Child Care Program Name and Licensing number (operation ID), as well as the location and mailing addresses
 - Name and role of Controlling Person completing the application (as indicated on CCR permit)
 - Child Care Program Payee Information (Ownership code and EIN, SSN, or ITIN, as applicable)
- You may request funds in multiple draws or in a single draw. Ensure you have or will soon have allowable expenses for the funds you request.





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Program Validation

i Before applying to Child Care Relief Funding it is necessary to validate your account.

*Indicates required information

Operation Number*

Operation Name

First Name*

Last Name*

Role*

Select

Zip Code (where Child Care is provided; 5 digits)*

Validate

Role*

Select

Administrator

Board Member

CEO

Director

Governing Body

Owner

Primary Caregiver in Child Care Home

Adult Living in Child Care Home

Spouse

Other

Zip Code (5 digits)



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Apply for Funding

General Information

Child Care Program Name

Program Name D

Operation ID / Permit Number

P4993003

Program Information

i Address where Child Care is provided

Address Line 1

813 Fulton Circle

Address Line 2

City

Houston

State

Texas

Zip Code(5 digits)

87845

Zip Code(4 digits)

4884

Program Type

Licensed Child Care Home

Contact Information

Title

Owner

First Name

Andrew

Last Name

Hill

Email Address

andrew.hill@mail.com

Phone Number

512-434-5324

Cancel

Next

This screen is read-only. Providers must verify that their information is correct. If it is not, they should not proceed and should reach out for technical assistance.

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Apply for Funding

*Indicates required information

Payee Information

i EIN: For all ownership codes other than Individual Recipient listed in Ownership Information Section, enter a 9-digit Employer Identification Number (EIN) issued by the Internal Revenue Service.
i SSN: For Individual Recipient or Sole Owner without an EIN, enter your 9-digit Social Security number (SSN) issued by the Social Security Administration.
i ITIN: For Individual Recipient or Sole Owner without an EIN, enter your 9-digit Individual Taxpayer Identification Number (ITIN) issued by the IRS

Identification Number* **EIN ***

EIN - Employer Identification Number

Payee Entity

Business

Business Name* **Phone Number***

Payment Mailing Address

i Payment will be mailed to the address shown. If you need to make changes, please contact your local Workforce Solutions office.

Address Line 1 **Address Line 2**

8131 Fulton Circle

City **State** **Zip Code(5 digits)** **Zip Code(4 digits)**

Houston Texas 4884

Mailing address listed above is the correct address for mailing payment to. If address is incorrect, please do not submit an application until you are able to correct it with your local Workforce Solutions office.

Ownership Information

i Select the appropriate ownership code and enter additional information as requested. The Secretary of State's office may be contacted at 512-463-6666 for information regarding Texas file numbers.

If you are not sure which Ownership Code to use, please click on the following link: [Show Ownership Code Table](#)

Ownership Code*

Select

The information on this screen will be used to find or generate a TINs which is required to receive payments from the State.

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Application Summary

• Your Funding Application is NOT COMPLETE until you select the "Submit" button

General Information

Child Care Program Name: Operation ID / Permit Number:

Program Name ID:

Program Information

Address Line 1: Address Line 2:

STJ Fusion Code:

City: State: Zip Code(5 digits): Zip Code(4 digits):

Houston Texas

37940 4804

Program Type:

Licensed Child Care Home:

Contact Information

Title:

First Name: Last Name:

Address:

Secure Email Address: Phone Number:

astp@hhs@gmail.com 912-434-0324

Payee Information

Identification Number:

OR - License Identification Number:

EIN:

328-4044540

Payee Entry:

Individual

First Name: Last Name:

Robert Smith

Phone Number:

512-106-1803

Payment Mailing Address

Address Line 1: Address Line 2:

8131 Fulton Creek

City: State: Zip Code(5 digits): Zip Code(4 digits):

Houston Texas

67545 4804

Ownership Information

Ownership Code:

Individual (Supporting and setting a business)

I certify the information above is true and correct and I could be held liable for any false information given

This screen is read-only. Providers should verify that their information is correct before proceeding to request a payment.



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Application List

● Your Application has been submitted successfully. You will be receiving a DocuSign document via email within 1-2 business days. This document must be signed for your Funding to be approved.

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Application ID	Child Care Program Name	Operation ID / Permit Number	Address	Application Status	Approved Funding Amount	Remaining Balance	Action
000000021	Program Name A	03029	1016 La Posada, STE 160, Austin, TX, 78752-3847	Pending			View
000000022	Program Name B	03031	28 Gateway Center, San Antonio, TX, 78542-4875	Approved	\$50,000.00	\$25,000.00	View Request Funds
000000023	Program Name C	03234	36 Truax Parkway, San Antonio, TX, 78245-8784	Denied			View
000000025	Program Name E	04532	489 Aspen Drive, Fort Worth, TX 767141-3141	Incomplete			View Edit
000000026	Program Name F	P5675214	9839 Glyphon Circle, San Antonio, TX, 78208-3993	Suspended	\$75,000.00	\$32,800.00	View
000000031	Program Name D	P4993000	8131 Fulton Circle, Houston, TX, 67845-4884	Pending			View

Showing 1 to 6 of 6 entries

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Funding Detail

 Your Funds Request has been submitted successfully

Application ID: 0000000022

Program Name: Program Name B

Approved Funding Amount: \$50,000.00

Operation ID / Permit Number: O3031

Remaining Balance: \$20,000.00

Funds Summary

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Date Funds Requested	Date Funds Sent
12/01/2020	12/05/2020
01/01/2021	01/05/2021
02/01/2021	02/05/2021
03/01/2021	Pending

What is required after funds are accessed?

- **Maintain documentation of allowable expenses**
(such as receipts, bank records, paid invoices)
- **TWC will monitor a sample of providers to ensure appropriate use of funds**

More information about documenting allowable expenses will be available in the Frequently Asked Questions in the Support section of the online application.

Technical assistance and business coaching is also available to assist providers with documentation practices and to answer questions about allowable expenses.



Board's Role

LWDB / Contractor Responsibilities

- Know the basics
- Know where to get information and where to send child care programs with questions:
 - Website: <https://childcare.texas.gov>
 - Email: TBA
- Encourage providers to apply for relief funds
- Email the TA email address (TBA) with questions

We will send you a weekly update of who applied in your LWDB.



Join us next week...

To learn more about:

- First line technical assistance for providers applying for COVID Relief Funds
- Specialized business coaching and supports for child care centers and family home-based providers

Next call: Tuesday, May 25 @ 11:30 am



Questions?