

BORDERPLEX BOARD OVERSIGHT CAPACITY RATINGS

The Texas Workforce Commission's annual evaluation of each Board's oversight capacity. Boards are assigned a rating of Meets Standards or Below Standards for each of the following six categories.

(1) Develop, maintain, and upgrade comprehensive fiscal management systems

Meets

- ✓ Does the Board have fiscal management systems in place that include appropriate fiscal controls?
- ✓ * Does the Board, during its regularly scheduled meetings, include a quarterly review of the financial status of the Board and its service provider, for all funding sources it administers?
- ✓ Have single audits been free of Material Weaknesses?

(2) Hire, train, and retain qualified staff to carry out the Board's oversight activities

Meets

- ✓ Has the Board been certified?
- ✓ * Has the Board hired or retained qualified staff (Executive Director, Chief Financial Officer, Program Director, Contract Management Staff, Monitoring staff) to oversee contractor?

(3) Select and oversee local contractors to improve the delivery of workforce services

Meets

- ✓ Does the Board have an effective formal procurement process, and has the Board been following this process?
- ✓ Does the Board have a certified monitoring function in place to oversee contractor?
- ✓ The Board has no disallowed costs exceeding 1% of allocation (non-self-reported).
- ✓ The Board has no disallowed costs exceeding 1% which resulted in repaying funds.

(4) Oversee and improve the operations of Workforce Solutions Offices in the Board's service area

Meets

- ✓ Does the Board have certified Workforce Solutions Office(s)?
- ✓ * Can the Board provide documentation demonstrating that it has policies in place to address service improvement, such as the initiation of performance improvement or service improvement plans when performance issues are identified with the local contractor?
- ✓ * Has the Board applied its service improvement policy when necessary?

(5) Manage the contractors' performance across multiple Board programs

Below

- ✓ Did the Board meet target on at least 80% of its contracted performance measures?
- X Is the Board within 35% of target on all contracted performance measures?
- ✓ * Does the Board hold performance oversight meetings, do performance reviews, or during its regularly scheduled meetings include a review of its status on contracted performance measures at least 4 times throughout the year?

(6) Identify and resolve long-standing or severe Board oversight problems and workforce service provider performance issues

Meets

- ✓ The Board did not miss target on the same performance measure two years in a row.
- ✓ The Board does not have any unresolved material weaknesses discovered through a single audit.
- ✓ The Board has not been placed on an Intent to Sanction or a Sanction.

COMMUNITY IMPACT STATEMENT

A written statement from each Board summarizing their impact on and relationship with the local community and economy. Specify how the Board's efforts demonstrate and contribute to an effective workforce system by engaging employers, helping workers find jobs, and ensuring good fiscal stewardship.

WSB Board of Directors has adopted a strategic plan that has two year targeted goals with local measures. These are focused on improving business and community awareness of our services and how we can assist in fulfilling talent needs; collaborating with other economic development partners to help increase economic prosperity and understanding the talent needs and skills gaps so that we can deploy effective strategies. We measure our impact by tracking the number of businesses served, the number of job seekers securing employment, impact of industry round tables and industry-focused hiring fairs, as well as talent pipeline initiatives to prepare the next generation for the workplace.

In addition to these local goals, WSB ensures that all TWC metrics are met and/or deploy corrective strategies to address deficiencies. In this regard, WSB has an effective working relationship with our contractors. WSB conducts monthly meetings with each contractor, individually, to discuss the budget, activities, performance measures and any other areas that may be requested by the Board or Contractor. Additionally, WSB holds a meeting with all contractors involved to address any needs or issues requested among our contractors as well as with the Board. This helps build and strengthen the relationships among our contractors and gives the opportunity to immediately address any areas of concern. The Board's monitoring team works closely with the contractors Quality Performance and Improvement Team (QPT) to provide Technical Assistance when needed as a result of their reviews or upon request. Additionally, WSB's Research Specialist has provided several trainings for contractor staff on performance measures and the impact it has on our organization. During these trainings, best practices are recommended as a means to be proactive and ensure we are meeting these performance measures. The Board's program staff also have a close working relationship with our contractor's management team and assist in strategizing as well as connecting them to our partners. Every quarter, WSB hosts Training Provider Forums to discuss how educational institutions can benefit from using our Labor Market Data and research thus ensuring there is educational alignment within the Borderplex Target Industries. As an effort to increase our workforce preparedness initiatives and programs, WSB recognizes that Training Providers are a very important factor to our success.

- ✓ = Meets Standards
- X = Below Standards
- * = Board Attestation