Child Care Stabilization Grant (CCSG) Frequently Asked Questions

Q: If a program does not serve subsidy children but is closed, can they apply for the CCSG?
A: No, only closed programs that had active child care referrals as of their date of closure are eligible to apply for the grant.

Q: How much will a program receive if they are awarded the CCSG?
A: Grant amounts are based on the provider’s licensed capacity and the 75th percentile of the average local market rate for child care in their area. Grants will not exceed $10,000 (prior to the 5% enhancement for Texas Rising Star providers). Examples of grant amounts are outlined in the Stabilization Grant Discussion Paper.

Q: Does a provider have to apply each month the grant is available?
A: No, the provider will only apply once, during the application period of June 1-15th. Each month the grant is available the local Board will determine if the provider still qualifies to receive the grant.

Q: What if the provider missed the application window or now qualifies due to their PPP loan expiring?
A: The provider can reach out to their local Board to discuss options. These will be determined on a case-by-case basis.

Q: If the provider is Texas Rising Star, will they receive a higher grant amount?
A: Yes, Texas Rising Star providers (2-, 3-, or 4-star) will receive an additional 5% of their base amount regardless of their star level.

Q: What if the provider opens after receiving the CCSG?
A: The provider should report their change in operational status immediately to Child Care Regulation and their local Board. This provider will not receive any subsequent monthly grant amounts but will be eligible to receive payment for all active referrals. For the months following, the provider will also qualify for any enhanced reimbursement rates in effect (which for May, was set at 25%).

Q: If a provider closes after the CCSG application deadline, can they still apply?
A: Texas Rising Star providers who close after the application deadline but plan to reopen will have the opportunity to apply for CCSG funds. The provider should reach out to their local Board to discuss options. Due to limited funding, applications from non-TRS providers will not be considered after the application deadline. Boards can refer these programs to other lending sources available in their area.

Q: In order to receive the CCSG, is a provider required to apply for an SBA PPP loan, even if they do not meet the requirements of that loan or the loan is no longer available?
A: If a provider is applying for the CCSG they will self-attest that they have already applied for the SBA PPP loan and have either been denied (for any reason), their loan has expired, or is pending determination. SBA PPP information is available on the Child Care COVID-19 webpage. Providers who do not meet SBA PPP eligibility criteria are not subject to this requirement.

Q: What does a provider do if they receive notice that they will be granted the SBA PPP loan while receiving the CCSG?

A: The provider will notify the Board immediately upon determination, so that the Board can stop CCSG monthly payments. If the Board is made aware of a provider that does not report receipt of the SBA PPP loan while receiving the CCSG, the provider will be subject to investigation for recoupment of funds.

Q: What if a provider’s PPP loan expires while they are closed, are they eligible to apply for the CCSG?

A: If the provider’s PPP loan expires prior to the CCSG application deadline and the provider is still closed (meeting all other eligibility requirements), then they can apply and potentially be awarded. If the provider’s PPP loan expires after the CCSG application deadline, please contact your local Board; these will be reviewed on a case by case basis.

Q: What if a provider is typically closed for the months of June, July and August; would they be eligible to apply for this grant?

A: No, these providers would not be eligible for the CCSG grant.

Q: Can an owner with multiple locations complete one application for all eligible locations?

A: No, the provider will need to complete an application for each location that meets eligibility requirements.

Q: Does the provider need to keep any documentation relating to the receipt and expenditures of the grant funds?

A: Yes, the provider will sign a Grant Agreement with the Board that outline all of the terms and conditions for receipt of these funds, to include allowable costs, reporting and documentation requirements. Documentation of allowable expenses that may be needed include but is not limited to, banking records, receipts, invoice marked paid, copies of accounting ledgers and/or credit card statements. Self-attestation for this requirement is not permitted. Hard copy or electronic copies can be accepted.

Q: How often will the provider have to report (or be monitored for) use of funds?

A: Providers may be asked to submit documentation monthly and/or may be subject to monitoring and asked to produce documentation at that time, depending upon the process put into place by the Board. Providers that receive grants must adhere to the awarding Board’s reporting and monitoring requirements.

Q: What if the grant amount is more than the provider can show allowable costs for?
A: The provider should contact the Board to notify them of the provider’s inability to utilize the entire grant amount for allowable costs. Funds not used on allowable expenses must be returned to the Board.

**Q: Can a provider appeal the denial of the CCSG?**

A: Yes, the provider can appeal via their local Board’s Child Care Services appeal process. There are no TWC level appeals.

**Q: What is the timeline for the CCSG?**

A:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>May 31, 2020</td>
<td>TWC will end active referrals at closed providers effective May 31 (via a system change that will be processed approximately June 9)</td>
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<tr>
<td>June 1, 2020</td>
<td>TWC emails all reported Closed Subsidy providers with active referrals the CCSG application</td>
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<tr>
<td>June 15, 2020</td>
<td>All CCSG applications are due via the application link</td>
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<tr>
<td>June 16, 2020</td>
<td>TWC will provide each Designated Board contact the Grant Calculator spreadsheet with applicant information to be reconciled with the June 10th closure report</td>
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<tr>
<td>June 30, 2020</td>
<td>Payment to eligible providers is made (last business day of the month)</td>
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<tr>
<td>August 15, 2020</td>
<td>June funds must be expended by the provider on allowable costs</td>
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<tr>
<td>TBD additional months</td>
<td>Additional monthly funding is determined by the Commission each month. Providers do not need to reapply. If granted, the same process is completed regarding determining eligibility, payment to the provider and expending of funds.</td>
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<tr>
<td>Monitoring of Funds</td>
<td>Local Board will notify provider of their timeline and requirements for monitoring the expenditure of funds, as this may be required monthly or at the cumulation of the grant.</td>
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