

## GULF COAST BOARD OVERSIGHT CAPACITY RATINGS

**The Texas Workforce Commission's annual evaluation of each Board's oversight capacity. Boards are assigned a rating of Meets Standards or Below Standards for each of the following six categories.**

### **(1) Develop, maintain, and upgrade comprehensive fiscal management systems**

Meets

- ✓ Does the Board have fiscal management systems in place that include appropriate fiscal controls?
- ✓ \* Does the Board, during its regularly scheduled meetings, include a quarterly review of the financial status of the Board and its service provider, for all funding sources it administers?
- ✓ Have single audits been free of Material Weaknesses?

### **(2) Hire, train, and retain qualified staff to carry out the Board's oversight activities**

Meets

- ✓ Has the Board been certified?
- ✓ \* Has the Board hired or retained qualified staff (Executive Director, Chief Financial Officer, Program Director, Contract Management Staff, Monitoring staff) to oversee contractor?

### **(3) Select and oversee local contractors to improve the delivery of workforce services**

Meets

- ✓ Does the Board have an effective formal procurement process, and has the Board been following this process?
- ✓ Does the Board have a certified monitoring function in place to oversee contractor?
- ✓ The Board has no disallowed costs exceeding 1% of allocation (non-self-reported).
- ✓ The Board has no disallowed costs exceeding 1% which resulted in repaying funds.

### **(4) Oversee and improve the operations of Workforce Solutions Offices in the Board's service area**

Meets

- ✓ Does the Board have certified Workforce Solutions Office(s)?
- ✓ \* Can the Board provide documentation demonstrating that it has policies in place to address service improvement, such as the initiation of performance improvement or service improvement plans when performance issues are identified with the local contractor?
- ✓ \* Has the Board applied its service improvement policy when necessary?

### **(5) Manage the contractors' performance across multiple Board programs**

Meets

- ✓ Did the Board meet target on at least 80% of its contracted performance measures?
- ✓ Is the Board within 35% of target on all contracted performance measures?
- ✓ \* Does the Board hold performance oversight meetings, do performance reviews, or during its regularly scheduled meetings include a review of its status on contracted performance measures at least 4 times throughout the year?

### **(6) Identify and resolve long-standing or severe Board oversight problems and workforce service provider performance issues**

Meets

- ✓ The Board did not miss target on the same performance measure two years in a row.
- ✓ The Board does not have any unresolved material weaknesses discovered through a single audit.
- ✓ The Board has not been placed on an Intent to Sanction or a Sanction.

## COMMUNITY IMPACT STATEMENT

**A written statement from each Board summarizing their impact on and relationship with the local community and economy. Specify how the Board's efforts demonstrate and contribute to an effective workforce system by engaging employers, helping workers find jobs, and ensuring good fiscal stewardship.**

Workforce Solutions delivers comprehensive employment services for the Houston-Galveston region of Texas. As the local public workforce system, we partner with businesses, educational institutions, civic organizations and community leaders to meet the region's workforce needs. Our Employer Service team offers individualized solutions that help employers find qualified applicants, strengthen their current workforce and meet critical labor shortages.

In 24 full-time and 10 part-time offices across the region, we help people find a job, keep a job or get a better job. We do this by providing job search help; placement in jobs that match an individual's experience, education and skills; career education and counseling; and financial aid for continuing education, training, or work support.

The Gulf Coast Workforce is the local board of directors for Workforce Solutions. Our Board is business-led and community focused, with approximately 50 members representing private sector business, education, organized labor and community organizations.

Together with the region's elected officials, the Gulf Coast Workforce Board sets the strategic direction for our region's workforce system and steers Workforce Solutions to make the greater Houston area a better place to work, learn and live. We strive to make a difference for the region by ensuring:

- Competitive employers
- An educated workforce
- More and better jobs
- Higher incomes.

During the most recent year, the Board and Workforce Solutions:

- Served 29,000 employers
- Helped almost 219,000 people go to work
- Provided adult education and literacy services to over 21,000 people
- Used \$165 million in financial aid to provide education/training scholarships, work-based learning opportunities, work-search and work-entry support services, and assistance with early education and care expenses.

- ✓ = Meets Standards
- ✗ = Below Standards
- \* = Board Attestation