

## PERMIAN BASIN BOARD OVERSIGHT CAPACITY RATINGS

The Texas Workforce Commission's annual evaluation of each Board's oversight capacity. Boards are assigned a rating of Meets Standards or Below Standards for each of the following six categories.

### (1) Develop, maintain, and upgrade comprehensive fiscal management systems

Meets

- ✓ Does the Board have fiscal management systems in place that include appropriate fiscal controls?
- ✓ \* Does the Board, during its regularly scheduled meetings, include a quarterly review of the financial status of the Board and its service provider, for all funding sources it administers?
- ✓ Have single audits been free of Material Weaknesses?

### (2) Hire, train, and retain qualified staff to carry out the Board's oversight activities

Meets

- ✓ Has the Board been certified?
- ✓ \* Has the Board hired or retained qualified staff (Executive Director, Chief Financial Officer, Program Director, Contract Management Staff, Monitoring staff) to oversee contractor?

### (3) Select and oversee local contractors to improve the delivery of workforce services

Below

- ✗ Does the Board have an effective formal procurement process, and has the Board been following this process?
- ✓ Does the Board have a certified monitoring function in place to oversee contractor?
- ✓ The Board has no disallowed costs exceeding 1% of allocation (non-self-reported).
- ✓ The Board has no disallowed costs exceeding 1% which resulted in repaying funds.

### (4) Oversee and improve the operations of Workforce Solutions Offices in the Board's service area

Meets

- ✓ Does the Board have certified Workforce Solutions Office(s)?
- ✓ \* Can the Board provide documentation demonstrating that it has policies in place to address service improvement, such as the initiation of performance improvement or service improvement plans when performance issues are identified with the local contractor?
- ✓ \* Has the Board applied its service improvement policy when necessary?

### (5) Manage the contractors' performance across multiple Board programs

Meets

- ✓ Did the Board meet target on at least 80% of its contracted performance measures?
- ✓ Is the Board within 35% of target on all contracted performance measures?
- ✓ \* Does the Board hold performance oversight meetings, do performance reviews, or during its regularly scheduled meetings include a review of its status on contracted performance measures at least 4 times throughout the year?

### (6) Identify and resolve long-standing or severe Board oversight problems and workforce service provider performance issues

Meets

- ✓ The Board did not miss target on the same performance measure two years in a row.
- ✓ The Board does not have any unresolved material weaknesses discovered through a single audit.
- ✓ The Board has not been placed on an Intent to Sanction or a Sanction.

## COMMUNITY IMPACT STATEMENT

**A written statement from each Board summarizing their impact on and relationship with the local community and economy. Specify how the Board's efforts demonstrate and contribute to an effective workforce system by engaging employers, helping workers find jobs, and ensuring good fiscal stewardship.**

The continuing growth of the oil/gas industry has had a steady and ongoing impact on the Permian Basin's economy. The most recent unemployment rate for our workforce area is 2.4%, and our largest MSA (Midland) continues to have the lowest employment rate in the state at 2.1%. The rates reflect the low unemployment we have experienced all year. Our boom economy and the subsequent ripple effect has impacted all segments of our communities: availability of workers, housing, infrastructure, child care, education, and health care.

Partnership building among all public and private entities has become a more focused priority in our workforce area. PBWDB added to, expanded and/or enhanced its partnerships with Region 18 Education Service Center, ISDs, local employers, Chambers of Commerce, economic development groups, and stakeholder housing group. The goal behind each partnership is to expand/educate students about future careers, assist employers to recruit/retain employees, and assist job seekers to secure employment that To address the child care shortage needed to support a stable and growing workforce, PBWDB sponsored two meetings with nationwide corporate child care providers for local employers, chambers of commerce, economic development groups, colleges, and other interested parties to learn about options/models available to them. We also talked to individual employers about corporate child care options for their employees.

Ensuring sound, effective, and appropriate fiscal management systems and controls of the funds allocated to PBWDB is a critical priority for the Board. The following safeguards/ practices are in place reflecting that priority commitment.

- Conduct an annual agency-wide audit by an independent and procured CPA firm. The results of all audits are shared with PBWDB's Oversight Committee and Board of Directors who has approval authority of the audit findings.
- Review and discuss the Board's budgets, expenditures, and any fiscal concerns monthly by the PBWDB's management staff.
- Provide quarterly financial reports to the PBWDB Oversight Committee and Board of Directors.
- Evaluation and adoption by PBWDB's Board of Directors of the agency-wide annual budget.
- Meet with PBWDB's service provider monthly to discuss current and projected expenditures for each contracted funding stream and actions needed to address any concerns.

- ✓ = Meets Standards
- X = Below Standards
- \* = Board Attestation