Technology Check List

This document can be used to understand the technology needs and functions for an early learning program and public-school partner. This list is not meant to be exhaustive, but it should be helpful in navigating the conversation.

Early Learning Program Check List

- What type of internet connectivity do you have?
- For each of the following device options, please indicate how many you or your staff use.
  - Laptop computers
  - Desktop computers
  - Tablets
- For each of the technology device options, how many are 3 or more years old? Items more than 3 years old might impact performance or functionality.
  - Laptop computers
  - Desktop computers
  - Tablets
- What software/data collection methods do you use for each of the following tasks?
  - Attendance
  - Meal tracking
  - Teacher time (payroll)
  - Parent invoices/payments (billing)
  - Child assessments
  - Teacher assessments
  - Curricula

Public School Partner Check List

- What attendance tracking and reporting method is used for the following tasks?
  - Attendance
  - Meal tracking
  - Teacher time (payroll)
  - Parent invoices/payments (billing)
  - Child assessments
  - Teacher assessments
  - Curricula
- What type of clearance/training is required?
- How often is attendance tracked?
- What internet connectivity is needed?
- How can your processes be expanded to operate at your childcare partner site?