



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 21-0000792

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**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** X    **Date:** 09/24/20    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** HD SUPPLY FACILITIES MAINTENANCE LTD  
PO BOX 509058  
SAN DIEGO CA 92150-9058  
United States

**Ship To:** Texas Workforce Commission  
4241 WOODCOCK DR STE A105  
SAN ANTONIO TX 78228  
United States

**Vendor ID:** 1522418852

**Purchaser:** Marie Diemer

**Phone:** 512/936-3123

**Fax:**

**Email:** marie.diemer@twc.state.tx.us

**Bill To:** APPO@twc.state.tx.us or

Texas Workforce Commission  
101 E 15TH ST  
RM 446  
AUSTIN TX 78778-0001  
United States

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchase \$ 5000 or less - contract - TXMAS-17-51V03

Please call or email requester when delivery will be made. Provide tracking number when possible.

bertha.robles@twc.state.tx.us / 210 805 2201

**Authorized Signature**

Glenn A. Smith

**09/25/2020**



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| Line-Sch: | Line Description:                                     | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt:           | Due Date:  |
|-----------|---|-------------|-----------|------|-------------|-------------------------|------------|
| 1-1       | Office Depot Brand Heavy-Duty Bubble Mailer<br>419285 | 205/10      | 4.0000    | PAK  | \$9.44000   | \$37.76                 | 10/21/2020 |
|           |   |             |           |      |             | Schedule Total          | \$37.76    |
|           |   |             |           |      |             | RegID:                  | 0000029218 |
|           |   |             |           |      |             | Item Total for Line # 1 | \$37.76    |
| Line-Sch: | Line Description:                                     | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt:           | Due Date:  |
| 2-1       | Office Depot Self-Sealing Bubble Mailers<br>450964    | 310/67      | 1.0000    | PAK  | \$36.00000  | \$36.00                 | 10/21/2020 |
|           |   |             |           |      |             | Schedule Total          | \$36.00    |
|           |   |             |           |      |             | RegID:                  | 0000029218 |
|           |   |             |           |      |             | Item Total for Line # 2 | \$36.00    |
|           |   |             |           |      |             | Total PO Amount         | \$73.76    |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Glenn A. Smith

09/25/2020