



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 21-0000932

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Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 10/06/20 PO Method: DG Dispatch: Dispatch Rev Dt: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: OFFICE DEPOT
PO BOX 660113
DALLAS TX 75266-0113
United States

Ship To: Texas Workforce Commission
1359 LOMALAND DR
STE 300
EL PASO TX 79935-5201
United States

Vendor ID: 1592663954

Purchaser: Wilma J Richard
Phone: 512 936 3328
Fax: 512 475 3502
Email: wilma.richard@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or
Texas Workforce Commission
101 E 15TH ST
RM 446
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

All supplies are need it for the daily operation of the West Texas Tele Center
Delegated Purchase \$5000 or Less

ship to address:
1359 LOMALAND DR STE 300
EL PASO, TX 79935-5201
Attention To : Guillermo Hernandez (915) 832-6595 x5633

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Custom 2000 Plus Self Inking date Stamp 1" x 2 1/4 Impression	898/24	15.0000	EA	\$74.99000	\$1,124.85	10/16/2020

Schedule Total \$1,124.85

ReqID:
0000029273

Item # 400974

PART NUMBER IS NOT SHOWING IN TEXAS SMARTBUY

Item Total for Line # 1 \$1,124.85

Total PO Amount \$1,124.85

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Glenn A. Smith

10/06/2020



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn A. Smith".

Glenn A. Smith

10/06/2020