



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 21-0002065

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Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 01/25/21 PO Method: RE Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: JANET HASTY  
400 ERROL DR  
SPICEWOOD TX 78669-2026  
United States

Ship To: Texas Workforce Commission  
4405 SPRINGDALE RD  
RM 342T  
AUSTIN TX 78723  
United States

Bill To: APPO@twc.state.tx.us or  
Texas Workforce Commission  
101 E 15TH ST  
RM 446  
AUSTIN TX 78778-0001  
United States

Vendor ID: 1352317159

Purchaser: Rachel Dean  
Phone: 512/463-2441  
Fax: 512 475 3502  
Email: rachel.dean@twc.state.tx.us

TWC Prefers Electronic Submission

**PO Information:**

State Employee Training Act. Texas Governmental Code. Sec. 656.048. The Governor has approved TWC's education/training policy.

TWC POC Deborah Traore @ deborah.traore@twc.state.tx.us

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	██████ Marie][Diemer] PUR 101 For Everyone Training	924/16	1.0000	EA	\$325.00000	\$325.00	02/25/2021

Schedule Total

ReqID:  
0000030419

Required Purchasing 101 For Everyone Training Class February 25th 8am- 5pm for Marie Diemer ██████

Item Total for Line # 1

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	██████ Marcus][Garcia] PUR 101 For Everyone Training	924/16	1.0000	EA	\$325.00000	\$325.00	02/25/2021

Schedule Total

ReqID:  
0000030419

Required Purchasing 101 For Everyone Training Class February 25th 8am- 5pm for Marcus Garcia ██████

Item Total for Line # 2

Authorized Signature

Glenn A. Smith

01/25/2021

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Michael[Kagan] PUR 101 For Everyone Training	924/16	1.0000	EA	\$325.00000	\$325.00	02/25/2021
						<b>Schedule Total</b>	\$325.00
				<b>ReqID:</b>			
				0000030419			
Required Purchasing 101 For Everyone Training Class February 25th 8am- 5pm for Michael Kagan							
						<b>Item Total for Line # 3</b>	\$325.00
						<b>Total PO Amount</b>	\$975.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

### IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
\* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
\* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

Mem Smith

01/25/2021