



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 21-0003207

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Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 04/29/21 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: P D MORRISON ENTERPRISES INC
DBA PDME
BUILDING 2 STE 208
1120 TORO GRANDE DR
CEDAR PARK TX 78613-6974
United States

Ship To: Texas Workforce Commission
4800 N LAMAR BLVD
AUSTIN TX 78756
United States

Vendor ID: 1742695260

Purchaser: Marcus G Garcia

Phone:

Fax:

Email: marcus.garcia@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or

Texas Workforce Commission
101 E 15TH ST
RM 446
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$5000 or Less

Ship to Comments:

TWC POC

Name: Madalyn Melero, Lynnette Swonke

4800 N Lamar Blvd., MC 6804

Austin TX 78756

Phone No: 512-377-0494, 512-377-0327

Email: Madalyn.melero@twc.state.tx.us, lynnette.swonke@twc.state.tx.us

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	352732_GBC® CombBind, 19-Ring Binding Spines, 3/8" Capacity (55 Sheets), Black, Box Of 100	125/20	1.0000	BOX	\$12.55000	\$12.55	05/10/2021

Schedule Total

ReqID:
0000031266

Item Total for Line # 1

Authorized Signature

Glenn A Smith

04/29/2021




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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	352765_GBC® CombBind _z 19-Ring Binding Spines, 1/2" Capacity (85 Sheets), Black, Box Of 100	125/20	1.0000	BOX	\$14.25000	\$14.25	05/10/2021
						Schedule Total	\$14.25
						ReqID:	0000031266
						Item Total for Line # 2	\$14.25
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	480162_GBC® CombBind _z 19-Ring Binding Spines, 3/4" Capacity (150 Sheets), Black, Box Of 100	125/20	1.0000	BOX	\$18.75000	\$18.75	05/10/2021
						Schedule Total	\$18.75
						ReqID:	0000031266
						Item Total for Line # 3	\$18.75
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	480448_GBC® CombBind _z 19-Ring Binding Spines, 1 1/2" Capacity (320 Sheets), Black, Box Of 100	125/20	1.0000	BOX	\$61.96000	\$61.96	05/10/2021
						Schedule Total	\$61.96
						ReqID:	0000031266
						Item Total for Line # 4	\$61.96

Authorized Signature


Glenn A. Smith

04/29/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	OXF7320-CAN_Oxford® Color Index Cards, Unruled, 3" x 5", Canary, Pack Of 100	616/35	4.0000	PAK	\$1.45000	\$5.80	05/10/2021
						Schedule Total	\$5.80
						ReqID: 0000031266	
						Item Total for Line # 5	\$5.80
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	209692_Office Depot® Brand Durable View 3-Ring Binder, 2" Round Rings, White	615/09	30.0000	EA	\$3.66000	\$109.80	05/10/2021
						Schedule Total	\$109.80
						ReqID: 0000031266	
						Item Total for Line # 6	\$109.80
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	108185_Avery® Big Tab _z Insertable Plastic Dividers, Double Pocket, Multicolor, 8- Tab	615/49	50.0000	SET	\$3.96000	\$198.00	05/10/2021
						Schedule Total	\$198.00
						ReqID: 0000031266	
						Item Total for Line # 7	\$198.00
						Total PO Amount	\$421.11

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

Glenn A. Smith

04/29/2021



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn A. Smith".
Glenn A. Smith

04/29/2021