



# Purchase Order

## PO No. 21086645

Order Date: 5/17/2021

Internal Tracking No.: PR 31728 PO 21-0003498

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Roshanda Clark  
Texas Workforce Commission  
3800 PALUXY DR STE 325  
TYLER TX 75703

**NOTE TO CONTRACTOR:** Deliver Attention To Roshanda Clark  
Email: roshanda.clark@twc.state.tx.us Phone: 903-561-8131

Please email etta.coates@twc.state.tx.us when delivery will be made. Provide tracking number with estimated delivery date.  
Shipment is to be delivered inside of the building. No weekend deliveries

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Gloria Martinez	gloria.martinez2@twc.state.tx.us	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64521	64521411714	<b>Paper, Bond, Recycled, White, Premium No. 4, 20 lb., 8-1/2" x 11", 500 Sheets/Pkg, 10 Pkgs/CS, Freight Included. Qty Price breaks at 3, 7, 40, 41, 121, 500, and 800 cases.</b> Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 6/7/2021 Manufacturer Name: Skilcraft	10	CRTN	48.25	\$482.50

**Total \$482.50**