



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 21-0003513
Purchase Order Change Notice (# 1)

Page: 1 of 2

Payment N/A Freight N/A Ship Via: N/A PCC: 0 Date: 05/17/21 PO Method: DG Dispatch: Dispatch Rev Dt: 05/18/21
Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
DBA TIBH INDUSTRIES INC
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
3608 E 29TH ST
STE 214
BRYAN TX 77802-3814
United States

Vendor ID: 1741976051

Purchaser: Frederick R Warner
Phone: 512 463 6790
Fax: 512 475 3502
Email: frederick.warner@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or
Texas Workforce Commission
101 E 15TH ST
RM 446
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

May - Sept Supplies
Delegated Purchase \$5000 or Less
Smartbuy purchase on contracts 645-s1 and 615-A1
POCN1 to correct NIGP codes

Ship to Comments:

979-383-2382

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Paper, Bond, White Prem #4, 20 lb, Letter	645/21	4.0000	CTN	\$49.30000	\$197.20	06/07/2021

Schedule Total

ReqID:
0000031602

Priced thru TX Smart Buy
Vendor: Workquest
Commodity Code: 64521350104-2 Zone 5

Item Total for Line # 1

Authorized Signature

Glenn A. Smith

05/18/2021



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Tape Correction , White 61529301006	615/29	10.0000	EA	\$1.77000	\$17.70	05/31/2021
						Schedule Total	\$17.70
						ReqID: 0000031602	
						Item Total for Line # 2	\$17.70
						Total PO Amount	\$214.90

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Glenn A. Smith

05/18/2021