



Purchase Order

PO No. 21092714

Order Date: 5/26/2021

Internal Tracking No.: PR 31873 PS PO 21-0003754

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Erin WalthallAshworth
512 305 9296
4405 Springdale Rd
RM 556M
AUSTIN TX 78723

NOTE TO CONTRACTOR: Please call or email requester when delivery will be made. Provide tracking number when possible

erin.walthallashworth@twc.state.tx.us / 512 305 9296

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Marie Diemer	marie.diemer@twc.state.tx.us	(512) 936-3123

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64521	64521411718	Paper, Bond, Recycled, White, Premium No. 4, 20 lb., 8-1/2" x 11", 500 Sheets/Pkg, 10 Pkgs/CS, Freight Included. Qty price breaks at 80, 200, 500, and 800 cases. Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 6/15/2021 Manufacturer Name: Skilcraft	30	CRTN	43.21	\$1,296.30



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2	61515	61515074503	Appointment Planner, Weekly, Black, Wire Bound, 8-7/8 X 11-1/4, Black, 100% Post-Consumer Recycled, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/9/2021 MPN: HOD27202-17 Manufacturer Name: House of Doolittle	5	EACH	14.71	\$73.55
3	61529	61529301006	Correction Tape, Standard Tip, White, Single Line, Plus Freight Order Less Than \$25 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/9/2021	30	EACH	1.77	\$53.10
4	61562	61562384000	Self Stick Note Pad, 3" x 3", Yellow, 100 Sheets/Pad, 12 Pads/Pkg, Plus Freight Order Less Than \$25 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/9/2021	15	PKG	9.39	\$140.85
5	62060	62060182003	Lead Refill, 0.7mm. 12 Leads/Tube, 12 Tubes/Box, Plus Freight Order Less Than \$25 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 30 Delivery Date: 6/25/2021	5	BOX	11.11	\$55.55
6	62020	62060283003	Pencil, Mechanical, American Classic, Black Barrell, 12 Pencils/ Pack, Freight Included Attribute 1: 0.7mm-62060283003-2 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/9/2021	4	PACK	14.55	\$58.20



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7	62080	62080230105	Pen, Gel Ink, 0.7mm, Retractable, Rubber Grip, Zebra Sarasa, 4 Pens/ Pack, Plus Freight Order Less Than \$25 Attribute 1: Blue-62080230204 Contract: 620-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/9/2021	14	PACK	6.08	\$85.12
8	64521	64521404059	Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 14", Freight is included Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 6/15/2021 Manufacturer Name: Skilcraft	1	CRTN	69.99	\$69.99
9	61519	61519700278	Calendar, Weekly Planner, Black, 5 in x 8 in, Plus Freight Order Less Than \$25 Attribute 1: 2021 Contract: 615-A1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 6/9/2021 MPN: HOD278 Manufacturer Name: House of Doolittle	5	EACH	12.21	\$61.05

Total \$1,893.71