

# Texas Workforce Commission

## SELF-SUFFICIENCY FUND PROGRAM BUDGET DETAIL FORM

Instructions: Complete the following budget to show the costs for each budget category below. In the spaces below each budget category, the applicant *must* provide detail to show how the total amount of each budget category was derived.

**Name of Applicant:**

### ADMINISTRATION

<b>Salaries and Wages</b>
<b>Other Personnel Costs</b> (FICA, UI, Worker's Compensation, Retirement, Health Insurance)
<b>Consumable Supplies</b>
<b>Other</b>
<b>SUB-TOTAL ADMINISTRATION</b>

### PROGRAM SERVICES

<b>Salaries and Wages</b> (Please list position title) (Instructor costs should only be listed for courses that do not include tuition costs below)
<b>Other Personnel Costs</b> (FICA, UI, Worker's Compensation, Retirement, Health Insurance)
<b>Training Costs per Course</b> (Please list course title) (May include training and/or tuition costs, fees, books, training materials, consumable supplies)
<b>Supportive Services</b> (Please itemize) (May include gas cards, bus passes, work clothing)
<b>Other</b> (Please Itemize) (May include mileage, background checks, drug screening)
<b>SUB-TOTAL PROGRAM SERVICES</b>

**TOTAL AMOUNT REQUESTED**

(Rev. June 2018)