

**Adult Education and Literacy
Advisory Committee
Discussion Paper**

Background

Texas Labor Code, §315.005, and Texas Workforce Commission (TWC) Chapter 805 Adult Education and Literacy rule §805.43 require TWC to establish an Adult Education and Literacy (AEL) advisory committee. The advisory committee must:

- not be composed of more than nine members;
- include at least one representative of the business community; and
- include one representative of a Local Workforce Development Board (Board).

Members must serve for staggered two-year terms and may be reappointed to a second term by TWC’s three-member Commission (Commission).

Issue

One committee member’s term ended in June 2021, and the terms of six other committee members will end in December 2021, as shown in Table 1, resulting in a total of seven vacancies on the committee.

Table 1: Committee Member Terms

Name	Geographic Location	Position Represented	Employment	Term Expiration
Mignon Lawson	Abilene	Provider/ISD	Supervisor, Abilene ISD	Retired in June 2021, during 2nd term
Paul Fletcher	Cedar Park	Board (Required)	Chief Executive Officer, Workforce Solutions Rural Capital Area	December 2021
Diana Contreras	San Antonio	Business (Required)	Senior Director of Distribution/General Manager, Dollar General	December 2021
Traci Berry	Austin	Provider/Adult Charter School	Chief Learning & Engagement Officer/Superintendent of Schools, The Excel Center, Goodwill Central Texas, Austin, Texas	December 2021 (2nd Term)

Name	Geographic Location	Position Represented	Employment	Term Expiration
David Barron	Houston	Apprenticeship	Houston Area Coordinator and Training Center Director, Texas Carpenters and Millwrights Training Trust Fund	December 2021 (2nd Term)
Donald Tracy (Presiding Officer)	Austin	Community College	Director, Business Operations and Marketing for the Continuing Education Division, Austin Community College	December 2021 (2nd Term)
Samuel Keeler	Sherman	Business (Required)	Former Training/Human Resource Manager, Tyson Foods	December 2021 (2nd Term)
Brenda Schofield	Beaumont	AEL Provider	Director of Adult Education and Literacy, Region 5 Education Service Center	April 2023
Rita Hernandez	Brownsville	Nonprofit/ Career School	President, Cameron County Education Initiative	April 2023

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2 The Commission appoints members to represent, at a minimum, the business community and a
3 Board. Table 2 lists three nominees to fill the committee vacancies.

4 [Table 2: Committee Member Nominees](#)

Name	Geographic Location	Position Represented	Employment	Two-Year Term Ends
Diana Contreras	San Antonio	Business (Required)	Senior Director of Operational Effectiveness/Supply Chain, Dollar General	December 2023

Name	Geographic Location	Position Represented	Employment	Two-Year Term Ends
Jauneen Maldonado	Fort Worth	Board (Required)	Director of Adult Education at Workforce Solutions for Tarrant County	December 2023
Steve Banta	Dallas/Fort Worth	Nonprofit	Executive Director, Literacy Texas	December 2023

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2 **Decision Point**

3 Staff seeks direction on reappointing Diana Contreras to serve on the AEL advisory committee
 4 for an additional two-year term as well as appointing Jauneen Maldonado and Steve Banta,
 5 whose terms will expire in December 2023.