



Procurement and Contracts
 Texas SmartBuy PO # 23121894
 Business Unit # 320AD
 Purchase Order # 23-0003093

Payment N/A Freight N/A Ship Via: N/A PCC: X Date: 03/23/23 PO Method: DG Dispatch: Dispatch Rev Dt:
 Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STAPLES PRINT SOLUTIONS
 STAPLES CONTRACT & COMMERCIAL LLC
 DBA STAPLES BUSINESS ADVANTAGE
 PO BOX 660409
 DALLAS TX 75266-0409
 United States

Ship To: Texas Workforce Commission
 1117 TRINITY ST
 AUSTIN TX 78701-1919
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1043390816

Purchaser: Anna James
 Phone:
 Fax:
 Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Please see the attached supplies order request with links.
 Supplies request for file scanning project, division meeting, and shipping needs.
 TXMAS-20-7502

Supplies request for file scanning project, division meeting, and shipping needs.

Contact
 Ava Volpe
 737-667-5768
 ava.volpe@twc.texas.gov

Ship to Comments:

Ava Volpe, 1117 Trinity St, Room 512T, Austin, TX 78701

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Finger Pads, 1 Dozen	616/13	1.0000	DOZ	\$1.48000	\$1.48	04/07/2023

Schedule Total

ReqID:
0000041642

206139

Item Total for Line # 1

Authorized Signature

Sonya Bebley, CTCD, CTOM

Sonya Bebley, CTCD, CTOM

03/23/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	8.5 W x 11 L Peel & Seal Bubble Mailer #2, Pack of 12	395/15	1.0000	PAK	\$4.01000	\$4.01	04/07/2023	
						Schedule Total	<input type="text" value="\$4.01"/>	
				ReqID:				
				0000041642				
395194							Item Total for Line # 2	<input type="text" value="\$4.01"/>
Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
3-1	12" x 12" x 12" Shipping Boxes, Bundle of 25	640/25	1.0000	BND	\$34.56000	\$34.56	04/07/2023	
						Schedule Total	<input type="text" value="\$34.56"/>	
				ReqID:				
				0000041642				
415595							Item Total for Line # 3	<input type="text" value="\$34.56"/>
						Total PO Amount	<input type="text" value="\$40.05"/>	

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Bebley, CTCD, CTCM
 Sonya Bebley, CTCD, CTCM
 03/23/2023