



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0003094
 Purchase Order Change Notice (# 1)

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 03/23/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt: 03/23/23

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PERRY OFFICE PRODUCTS INC
 P O BOX 1200
 TEMPLE TX 76503
 United States

Ship To: Texas Workforce Commission
 4800 N LAMAR BLVD
 AUSTIN TX 78756
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1742262229

Purchaser: Michael Kagan
 Phone: (737) 400-5664
 Fax:
 Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

POCN 1 canceled line # 3. On backorder until May

Quote # SO-1514595

Delegated purchase \$10,000 or less

POC - LaToya Jackson
 512-377-0349
 latoya.jackson@tw.texas.gov

Justification: This is a Non-Client Service cost. The item(s) will be distributed and used solely by CCRC staff. These items will be used so staff can complete their job duties.

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	HEWC2P07AN INKART, HP62XL,TRICOL,AST	207/72	3.0000	EA	\$39.59000	\$118.77	04/05/2023

Schedule Total

ReqID:
0000041644

Item Total for Line # 1

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

03/23/2023



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2-1	HEWC2P05AN INKART,HP 62XL,BK	207/72	3.0000	EA	\$37.94000	\$113.82	04/05/2023
						Schedule Total	\$113.82
				ReqID:	0000041644		
						Item Total for Line # 2	\$113.82
3-1	TRPTLP66USBR PROTECTOR,SRG,6OTLT, 4USB	203/67	5.0000	EA	\$80.99000	\$0.00	CANCEL
						Schedule Total	\$0.00
				ReqID:	0000041644		
						Item Total for Line # 3	\$0.00
4-1	MISCTECH TRIPP LITE SURGE PROTECTOR STRIP 10 4OUTLET 4 USB CHARGER	203/67	10.0000	EA	\$38.00000	\$380.00	04/05/2023
						Schedule Total	\$380.00
				ReqID:	0000041644		
						Item Total for Line # 4	\$380.00
5-1	FOLDER, MANILLA FILE, 1/3 CT, LTR 10346/ 37013	615/43	3.0000	EA	\$13.86000	\$41.58	04/05/2023
						Schedule Total	\$41.58
				ReqID:	0000041644		
						Item Total for Line # 5	\$41.58

Authorized Signature

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
6-1	MISCOFFICE HP Prelude Pro 15.6p Backpack	204/68	1.0000	EA	\$45.00000	\$45.00	04/05/2023
						Schedule Total	<input type="text" value="\$45.00"/>
				ReqID:			
				0000041644			
						Item Total for Line # 6	<input type="text" value="\$45.00"/>
7-1	MARKER,DE,EXPO,CHSL, 8COL	620/90	1.0000	EA	\$12.47000	\$12.47	04/05/2023
						Schedule Total	<input type="text" value="\$12.47"/>
				ReqID:			
				0000041644			
						Item Total for Line # 7	<input type="text" value="\$12.47"/>
						Total PO Amount	<input type="text" value="\$711.64"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 03/23/2023