



Procurement and Contracts
 Texas SmartBuy PO # 23124711
 Business Unit # 320AD
 Purchase Order # 23-0003343

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: 0 Date: 04/12/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 DBA TIBH INDUSTRIES INC
 1011 E 53RD 1/2 ST
 AUSTIN TX 78751-1703
 United States

Ship To: Texas Workforce Commission
 4405 SPRINGDALE RD
 RM 556M
 AUSTIN TX 78723
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1741976051

Purchaser: Anna James
 Phone:
 Fax:
 Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:
 TERM

Contact
 Janedda Brown
 512-463-2605
 janedda.brown@twc.texas.gov

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Retractable gel ink pen, Zebra Sarasa, 0.7mm, Black, Rubberized cushion grip with tinted barrel and accessories to match ink color. Four pens per packet.	620/80	6.0000	PAK	\$6.08000	\$36.48	04/28/2023
						Schedule Total	\$36.48
				ReqID:	Inv Item ID:		
				0000041905	62080230105		
						Item Total for Line # 1	\$36.48

Authorized Signature
Sonya Bebley, CTCD, CTCM
 Sonya Bebley, CTCD, CTCM
 04/12/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	62080230105 Retractable gel ink pen,Zebra Sarasa, 0.7mm, Blue, Rubberized cushion grip with tinted barrel and accessories to match ink color. Four pens per packet, found on SB under 62080230105	620/80	6.0000	PAK	\$6.08000	\$36.48	04/28/2023
						Schedule Total	\$36.48
				ReqID:	Inv Item ID:		
				0000041905	62080230204		
						Item Total for Line # 2	\$36.48
3-1	62080230105 Retractable gel ink pen,Zebra Sarasa, 0.7mm, Red, Rubberized cushion grip with tinted barrel and accessories to match ink color. Four pens per packet.	620/80	3.0000	PAK	\$6.08000	\$18.24	04/28/2023
						Schedule Total	\$18.24
				ReqID:	Inv Item ID:		
				0000041905	62080230303		
						Item Total for Line # 3	\$18.24
4-1	PPE-Hand Sanitizer, Instant, Gel, 4 Oz. Flip Cap, 24/CS	485/13	1.0000	CS	\$65.31000	\$65.31	04/28/2023
						Schedule Total	\$65.31
				ReqID:	Inv Item ID:		
				0000041905	48513500503		
						Item Total for Line # 4	\$65.31

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

04/12/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	File Pocket 3 1/2" Expansion Letter, Expanding file organizer with pocket This folder does not have a flap closure. Holds standard size paper 8.5in. x 11in., Freight Included	615/41	25.0000	EA	\$1.61000	\$40.25	04/28/2023
						Schedule Total	<input type="text" value="\$40.25"/>
				ReqID:	Inv Item ID:		
				0000041905	61541221950		
						Item Total for Line # 5	<input type="text" value="\$40.25"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Bebley, CTCD, CTCM
 Sonya Bebley, CTCD, CTCM
04/12/2023