



Procurement and Contracts  
 Texas SmartBuy PO # 23125019  
 Business Unit # 320AD  
 Purchase Order # 23-0003383

Payment N/A Freight N/A Ship Via: N/A PCC: 0 Date: 04/14/23 PO Method: DG Dispatch: Dispatch Rev Dt:  
 Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST  
 DBA TIBH INDUSTRIES INC  
 1011 E 53RD 1/2 ST  
 AUSTIN TX 78751-1703  
 United States

Ship To: Texas Workforce Commission  
 4405 SPRINGDALE RD  
 RM 414M  
 AUSTIN TX 78723  
 United States

Bill To: APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

Vendor ID: 1741976051

Purchaser: Anna James  
 Phone:  
 Fax:  
 Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**

TERM 615-S1, 620-S1 and 645-S1

Contact  
 Debbie Guerrero  
 512-936-4145  
 debbie.guerrero@twc.texas.gov

**Ship to Comments:**

ATTN Debbie Guerrero, Main 414

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Note Pad, Self Stick, 1.5" x 2", Yellow	615/62	6.0000	PKG	\$4.58000	\$27.48	04/21/2023

Schedule Total

ReqID:  
0000041865

Item Total for Line # 1

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

04/14/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Self Stick Note Pad, 3" x 3", Yellow	615/62	6.0000	PKG	\$9.39000	\$56.34	04/21/2023
						Schedule Total	\$56.34
				ReqID:			
				0000041865			
						Item Total for Line # 2	\$56.34
3-1	Pen, Gel Ink, 0.7mm, Retractable, Rubber Grip, Zebra Sarasa	620/80	2.0000	PKG	\$6.08000	\$12.16	04/21/2023
						Schedule Total	\$12.16
				ReqID:			
				0000041865			
						Item Total for Line # 3	\$12.16
4-1	Pencil, Mechanical, 0.7mm, Rubber Grip, Plastic Absolute III	620/70	6.0000	BOX	\$11.26000	\$67.56	04/21/2023
						Schedule Total	\$67.56
				ReqID:			
				0000041865			
						Item Total for Line # 4	\$67.56
5-1	Paper, Bond, White, Prem No. 4, 20 Lb, Letter, Qty Price Breaks, Zones 1,2,3	645/21	20.0000	CTN	\$60.91000	\$1,218.20	04/21/2023
						Schedule Total	\$1,218.20
				ReqID:			
				0000041865			
						Item Total for Line # 5	\$1,218.20

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

04/14/2023



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Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

04/14/2023