



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0003566

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 04/28/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ODP BUSINESS SOLUTIONS LLC
 PO BOX 660113
 DALLAS TX 75266-0113
 United States

Ship To: Texas Workforce Commission
 3800 PALUXY DR STE 575
 TYLER TX 75703-1659
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1862161688

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated purchase \$10,000 or less

POC - Marsha M Fuller
 512-756-3824
 marsha.fuller@twc.texas.gov

Dennis Kutach, RD has approved this supply order. These items are needed so staff can perform their daily job duties

| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|---|-------------|-----------|------|-------------|---------------|------------|
| 1-1 | Item # 348037 Office Depot® Brand Multi-Use Print & Copy Paper, Letter Size (8 1/2" x 11"), 92 (U.S.) Brightness, 20 Lb, White, 500 Sheets Per Ream, Case Of 10 Reams | 645/33 | 5.0000 | BOX | \$75.57000 | \$377.85 | 04/28/2023 |

Schedule Total

ReqID:
0000041973

Item Total for Line # 1

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

04/28/2023



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|-----------|--|-------------|-----------|---------------|-------------|--------------------------------|---------------------------------------|
| 2-1 | Item #197764 Office Depot® Brand Call Bel | 605/03 | 1.0000 | EA | \$8.99000 | \$8.99 | 04/28/2023 |
| | | | | | | Schedule Total | <input type="text" value="\$8.99"/> |
| | | | | ReqID: | | | |
| | | | | 0000041973 | | | |
| | | | | | | Item Total for Line # 2 | <input type="text" value="\$8.99"/> |
| 3-1 | Item # 1373878 TUL® GL Series Retractable Gel Pens, Medium Point, 0.7 mm, Silver Barrel, Blue Ink, Pack Of 12 Pens | 620/80 | 1.0000 | PAK | \$18.99000 | \$18.99 | 04/28/2023 |
| | | | | | | Schedule Total | <input type="text" value="\$18.99"/> |
| | | | | ReqID: | | | |
| | | | | 0000041973 | | | |
| | | | | | | Item Total for Line # 3 | <input type="text" value="\$18.99"/> |
| 4-1 | Item # 7699422 Azar Displays Acrylic Horizontal Adhesive- Back Nameplates, 2"H x 11" W x 3/8"D, Clear, Pack Of 10 Nameplates | 080/50 | 3.0000 | PAK | \$37.75000 | \$113.25 | 04/28/2023 |
| | | | | | | Schedule Total | <input type="text" value="\$113.25"/> |
| | | | | ReqID: | | | |
| | | | | 0000041973 | | | |
| | | | | | | Item Total for Line # 4 | <input type="text" value="\$113.25"/> |

Authorized Signature

Sonya Babley, CTCD, CTCM

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04/28/2023



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|-----------|---|-------------|-----------|------|-------------|--------------------------------|---------------------------------------|
| 5-1 | Item # 440480 HP 95 Tri-Color Ink Cartridge, C8766WN | 203/72 | 3.0000 | EA | \$54.89000 | \$164.67 | 04/28/2023 |
| | | | | | | Schedule Total | <input type="text" value="\$164.67"/> |
| | | | | | | ReqID: | |
| | | | | | | 0000041973 | |
| | | | | | | Item Total for Line # 5 | <input type="text" value="\$164.67"/> |
| 6-1 | Item # 110079 Realspace® Upholstered Padded Folding Chair, Gray | 420/24 | 2.0000 | EA | \$89.99000 | \$179.98 | 04/28/2023 |
| | | | | | | Schedule Total | <input type="text" value="\$179.98"/> |
| | | | | | | ReqID: | |
| | | | | | | 0000041973 | |
| | | | | | | Item Total for Line # 6 | <input type="text" value="\$179.98"/> |
| | | | | | | Total PO Amount | <input type="text" value="\$863.73"/> |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 04/28/2023