



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0003782

Payment N/A Freight N/A Ship Via: N/A PCC: E Date: 05/12/23 PO Method: DG Dispatch: Dispatch Rev Dt:
 Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ODP BUSINESS SOLUTIONS LLC
 PO BOX 660113
 DALLAS TX 75266-0113
 United States

Ship To: Texas Workforce Commission
 4410 DILLON LN STE 44
 CORPUS CHRISTI TX 78415
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1862161688

Purchaser: Anna James
 Phone:
 Fax:
 Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

ON-LINE quote attached.

Contact
 Diana Valdez
 361-878-3026
 diana.valdez@twc.texas.gov

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	8214096 Office Depot® Brand Chisel-Tip Highlighter, 100% Recycled Plastic, Assorted Fluorescent Colors, Pack Of 36	160/45	4.0000	BOX	\$21.49000	\$85.96	05/31/2023

Schedule Total

ReqID:
0000042218

Item Total for Line # 1

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

05/12/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	5670068 Office Depot® Brand Pen-Style Highlighters, Chisel Tip, 100% Recycled, Assorted Colors, Pack Of 36	160/45	4.0000	BOX	\$21.49000	\$85.96	05/31/2023
						Schedule Total	<input type="text" value="\$85.96"/>
				ReqID:	0000042218		
						Item Total for Line # 2	<input type="text" value="\$85.96"/>
3-1	1390240 Sharpie® Permanent Fine-Point Markers, Black, Pack Of 36	160/45	1.0000	PAK	\$27.99000	\$27.99	05/31/2023
						Schedule Total	<input type="text" value="\$27.99"/>
				ReqID:	0000042218		
						Item Total for Line # 3	<input type="text" value="\$27.99"/>
4-1	451898 Sharpie® Permanent Ultra-Fine Point Markers, Black, Pack Of 12 Markers	160/45	1.0000	PAK	\$9.99000	\$9.99	05/31/2023
						Schedule Total	<input type="text" value="\$9.99"/>
				ReqID:	0000042218		
						Item Total for Line # 4	<input type="text" value="\$9.99"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature
Sonya Bebley, CTCD, CTCM
 Sonya Bebley, CTCD, CTCM
 05/12/2023



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

05/12/2023