



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 23-0003832

Payment N/A Freight N/A Ship Via: N/A PCC: E Date: 05/17/23 PO Method: DG Dispatch: Dispatch Rev Dt:  
 Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ODP BUSINESS SOLUTIONS LLC  
 PO BOX 660113  
 DALLAS TX 75266-0113  
 United States

Ship To: Texas Workforce Commission  
 4405 SPRINGDALE RD  
 RM 144T  
 AUSTIN TX 78723  
 United States

Bill To: APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

Vendor ID: 1862161688

Purchaser: Anna James  
 Phone:  
 Fax:  
 Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**

Delegated Purchase \$10000 or Less

On-line quote attached.

Contact  
 Sheila Chadwick  
 512-936-3443  
 sheila.chadwick@twc.texas.gov

**Ship to Comments:**

Attention of  
 Sheila Chadwick  
 1117 Trinity St.  
 Room 144T  
 Austin, TX 78701

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	485722 Logitech MK270 Wireless Keyboard and Mouse Combo for WJ Scott	204/48	1.0000	EA	\$27.99000	\$27.99	05/17/2023

Schedule Total

ReqID:  
0000042342

Item is for W. J. Scott, Editor, PPSI

Item Total for Line # 1

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

05/17/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	9779921 Just Basic Poly Spiral Notebook 8.5 x 10.5 in Wide Ruled for Adela Esquivel	785/73	12.0000	EA	\$0.34000	\$4.08	05/17/2023
						<b>Schedule Total</b>	<input type="text" value="\$4.08"/>
						<b>ReqID:</b> 0000042342	
Item is for Adela Esquivel, PS, PPSI						<b>Item Total for Line # 2</b>	<input type="text" value="\$4.08"/>
3-1	Wireless Monochrome Black and White Laser Printer	204/72	1.0000	EA	\$174.99000	\$174.99	05/17/2023
						<b>Schedule Total</b>	<input type="text" value="\$174.99"/>
						<b>ReqID:</b> 0000042342	
Item for W.J. Scott on the PPSI team						<b>Item Total for Line # 3</b>	<input type="text" value="\$174.99"/>
4-1	Yield Black Toner Cartridges x 2 Pack TN 760BK	203/72	1.0000	PAK	\$144.99000	\$144.99	05/17/2023
						<b>Schedule Total</b>	<input type="text" value="\$144.99"/>
						<b>ReqID:</b> 0000042342	
Item for W.J. Scott on the PPSI team						<b>Item Total for Line # 4</b>	<input type="text" value="\$144.99"/>
						<b>Total PO Amount</b>	<input type="text" value="\$352.05"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature**  
*Sonya Bebley, CTCD, CTCM*  
 Sonya Bebley, CTCD, CTCM  
 05/17/2023



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

**05/17/2023**