



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 23-0004091

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** D    **PO Date:** 06/06/2023    **PO End Date:**    **PO Method:** IT    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** COMMONWEALTH TRADING COMPANY INC  
 DBA COMMONWEALTH COMPUTER COMPANY  
 STE 217-616  
 24165 IH 10 W  
 SAN ANTONIO TX 78257-1159  
 United States

**Ship To:** Texas Workforce Commission  
 1812 W JEFFERSON AVE  
 HARLINGEN TX 78550-5247  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1742748769 005

**Purchaser:** Kelly A Hall  
**Phone:** (737) 667-5150  
**Fax:**  
**Email:** kelly.hall@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**  
 Catalog Purchase subject to TWC Terms and Conditions  
 State agencies are granted an exemption from statutory requirement to purchase IT commodities a DIR contract for procurement not to exceed \$10,000  
 FY 2023 Senator West Spot Bid Fair Award, May 23-24, 2023  
 Quote 41720 - Computer Headset, Plantronics Mono Corded, C3210 USB-A, Black; Manuf. #: 209744-22  
 Shipping:  
 Attention To Erica Lee Cruz  
 1812 W JEFFERSON AVE  
 HARLINGEN, TX 78550-5247  
 TWC POC: Erica Cruz / erica.cruz@twc.texas.gov / +1 (956) 368-5200 x5316  
 Vendor: Commonwealth Computer  
 POC Karla Broadus  
 Phone 210-698-3825  
 Email kbroadus@commonwealthcomputer.com

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
1-1	Computer Headset Plantronics Mono Corded C3210 USB-A Black Manf ID 209744-22	13060	204/68	25.0000	EA	\$26.95000	\$673.75	06/20/2023	
							<b>Schedule Total</b>	<input type="text" value="\$673.75"/>	
							<b>ReqID:</b> 0000041720		
Plantronics Mono Corded Headset C3210 USB-A \$45.80 each, Manufacturing Part Number PLNC3210, Manufacturer Plantronics.								<b>Item Total for Line # 1</b>	<input type="text" value="\$673.75"/>

**Total PO Amount**

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**06/06/2023**



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**06/06/2023**