



Procurement and Contracts  
Texas SmartBuy PO # 23166090  
Business Unit # 320AD  
Purchase Order # 23-0004324

Page: 1 of 2

Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:  
N/A N/A N/A A 06/20/2023 DG Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: LIBERTY DATA PRODUCTS INC  
P. O. BOX 630729  
HOUSTON TX 77263-0729  
United States

Ship To: Texas Workforce Commission  
1359 LOMALAND DR  
STE 301  
EL PASO TX 79935-5201  
United States

Bill To: APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

Vendor ID: 1760190901 003

Purchaser: Kelly A Hall  
Phone: (737) 667-5150  
Fax:  
Email: kelly.hall@twc.texas.gov

TWC Prefers Electronic Submission

**PO Information:**

Term 615-A1

Item Detail: Clips, Binder, Medium, 1-1/4" Wide, 1 Dozen, Freight Included

Texas Workforce Commission  
Attention To EVA SALAIS  
1359 Lomaland DR  
Ste 301  
El Paso, TX 79905

Contractor: Liberty Office Products  
Contact Name: Charmaine A. LeBlanc  
Email: Cleblanc@Libertyoffice.Com

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Commodity Code: 61569146551 Item Detail: Clips, Binder, Medium, 1-1/4" Wide, 1 Dozen, Freight Included		615/69	2.0000	EA	\$0.59000	\$1.18	06/23/2023

Schedule Total

ReqID:  
0000042933

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

06/20/2023



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

**06/20/2023**