



Procurement and Contracts  
 Texas SmartBuy PO # 23167481  
 Business Unit # 320AD  
 Purchase Order # 23-0004480

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** X    **PO Date:** 06/30/2023    **PO End Date:**    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** MONO MACHINES LLC  
 DBA SUPPLY CHIMP  
 228 PARK AVE S # 36842  
 NEW YORK NY 10003-1502  
 United States

**Ship To:** Texas Workforce Commission  
 6400 E HIGHWAY 290  
 STE 201  
 AUSTIN TX 78723-1032  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1263499518 009

**Purchaser:** Rubyna M Ochoa  
**Phone:** (737) 295-0317  
**Fax:**  
**Email:** rubyna.ochoa@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchase \$10000 or Less

TXMAS-19-7502

Attn: Melissa Mckee  
 +1 (737) 301-1334  
 melissa.mckee@twc.texas.gov

**Ship to Comments:**

Please ship to 6400 US Highway 290 East # 201 Austin, Tx 78723

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Super Sticky Notes, 5 X 8, Lined, Assort Jewel Pop Colors, 4-45-Sheet Pads		615/62	10.0000	PKG	\$8.39000	\$83.90	06/30/2023
							<b>Schedule Total</b>	<input type="text" value="\$83.90"/>
					<b>ReqID:</b> 0000042829			
							<b>Item Total for Line # 1</b>	<input type="text" value="\$83.90"/>

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Business Source 62839 Heavy-Duty Desktop Stapler 2 = 95.32		445/30	2.0000	EA	\$47.66000	\$95.32	06/30/2023
							<b>Schedule Total</b>	<input type="text" value="\$95.32"/>
					<b>ReqID:</b> 0000042829			
							<b>Item Total for Line # 2</b>	<input type="text" value="\$95.32"/>

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**06/30/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Abilityone 7530013930103 7530013930103 Pads Rep Ne		600/82	10.0000	DOZ	\$10.59000	\$105.90	06/30/2023
							<b>Schedule Total</b>	\$105.90
					<b>ReqID:</b> 0000042829			
							<b>Item Total for Line # 3</b>	\$105.90
4-1	Begreen Precise V5 Roller Ball Stick Pen, Black Ink, Extra Fine, Dozen		620/85	2.0000	DOZ	\$17.35000	\$34.70	06/30/2023
							<b>Schedule Total</b>	\$34.70
					<b>ReqID:</b> 0000042829			
							<b>Item Total for Line # 4</b>	\$34.70
							<b>Total PO Amount</b>	\$319.82

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 06/30/2023