



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 23-0004610

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** E    **PO Date:** 07/12/2023    **PO End Date:**    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PERRY OFFICE PRODUCTS INC  
P O BOX 1200  
TEMPLE TX 76503  
**United States**

**Ship To:** Texas Workforce Commission  
4800 N LAMAR BLVD  
AUSTIN TX 78756  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1742262229 000

**Purchaser:** Marie Diemer  
**Phone:** (737) 400-5620  
**Fax:**  
**Email:** marie.diemer@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**  
\*\*\*\*\*PLEASE DO NOT SUBSTITUTE\*\*\*\*\*  
  
Requester Contact information:  
Name: LaToya Jackson  
Phone No: 512-377-0349  
Fax No: 512-377-0469  
Email: latoya.jackson@tw.texas.gov  
  
Delivery Contact:  
Criss Cole Rehabilitation Center  
Attn: LaToya Jackson  
4800 N Lamar Blvd., MC 6804  
Austin TX 78756  
  
Vendor Data and Contact Information  
Vendor ID: 1742262229  
Vendor Name: PERRY OFFICE PLUS  
Contact Name: Adam P. Dolan  
Address: 1401 North 3rd  
TEMPLE, TX 76501  
Phone No: (254) 778-4755  
Fax:  
Email: adamd@perryop.com  
  
Bill to Address (this is always)  
101 E 15th St  
Rm 470  
Austin, TX 78778-0001  
Email: APPO@ twc.texas.gov  
Delegated Purchase \$10000 or Less - Perry Sales order # SO-12525473

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/12/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	MISCOFFICE Elite Gourmet MST 1234B 6 Quart Diamond Pattern Slow Cooker Removable Dishwasher Safe Stoneware Pot with Tempered Glass Lid Cool Touch Handles 6 Quart Black		165/88	2.0000	EA	\$70.00000	\$140.00	07/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$140.00"/>
							<b>ReqID:</b> 0000043223	
							<b>Item Total for Line # 1</b>	<input type="text" value="\$140.00"/>
2-1	MISCOFFICE Talking Kitchen Scales Big Numbers with Clear Loud Voice North American Accent Black		165/88	1.0000	EA	\$47.00000	\$47.00	07/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$47.00"/>
							<b>ReqID:</b> 0000043223	
							<b>Item Total for Line # 2</b>	<input type="text" value="\$47.00"/>
3-1	MISCOFFICE Dish Drying Rack Kitchen Counter Dish Drainers Rack Auto Drain Expandable(13.219.7) Stainless Steel Large Strainers Over Sink Drying Rack Drainboard with Utensil Holder Caddy Organizer Grey		165/88	3.0000	EA	\$41.00000	\$123.00	07/19/2023
							<b>Schedule Total</b>	<input type="text" value="\$123.00"/>
							<b>ReqID:</b> 0000043223	
							<b>Item Total for Line # 3</b>	<input type="text" value="\$123.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/12/2023**



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/12/2023**