



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 24-0000265

Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:  
N/A N/A N/A E 09/01/2023 RE Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS REHABILITATION ASSOCIATION  
DBA AUSTIN AREA REHABILITATION ASSOCIATION  
STE 406-264  
13359 N HIGHWAY 183  
AUSTIN TX 78750-7153  
United States

Ship To: Texas Workforce Commission  
4800 N LAMAR BLVD  
AUSTIN TX 78756  
United States

Bill To: APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

Vendor ID: 1746062218 001

Purchaser: Anna James

Phone:

Fax:

Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

3722 - Art. IX, Sec. 8.07, SB 1, 87th Leg., R.S.

Texas Rehabilitation Association (TRA) 2023 Annual Conference  
September 6-8, 2023  
San Antonio, Texas

Attendees:

Rafelina Emuang

Joni Martinez

Valerie Alvarez

Vendor

TEXAS REHABILITATION ASSOCIATION

Attn: Brandy Borque

957 Nasa Parkway #444

Houston TX 77058

admin@txrehabassoc.org

VIN: 1746062218

Contact

Lynnette Swonke

512-377-0327

lynnette.swonke@twc.state.tx.us

Delivery Contact:

Criss Cole Rehabilitation Center

Attn: Lynnette Swonke

4800 N Lamar Blvd.

Austin TX 78756

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

08/09/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Texas Rehabilitation Association Conference September 6-8, 2023 Empl# [REDACTED] Rafelina Emuang		963/64	1.0000	EA	\$375.00000	\$375.00	09/01/2023
							Schedule Total	\$375.00
							ReqID: 0000043741	
							Item Total for Line # 1	\$375.00
2-1	Texas Rehabilitation Association Conference September 6-8, 2023 Empl# [REDACTED] Joni Martinez		963/64	1.0000	EA	\$375.00000	\$375.00	09/01/2023
							Schedule Total	\$375.00
							ReqID: 0000043741	
							Item Total for Line # 2	\$375.00
3-1	Texas Rehabilitation Association Conference September 6-8, 2023 Empl# [REDACTED] Valerie Alvarez		963/64	1.0000	EA	\$375.00000	\$375.00	09/01/2023
							Schedule Total	\$375.00
							ReqID: 0000043741	
							Item Total for Line # 3	\$375.00

Total PO Amount \$1,125.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

08/09/2023



**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**08/09/2023**