



Procurement and Contracts
 Texas SmartBuy PO # 24000397
 Business Unit # 320AD
 Purchase Order # 24-0000612

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: A PO Date: 09/08/2023 PO End Date: PO Method: AT Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STAPLES PRINT SOLUTIONS
 STAPLES CONTRACT & COMMERCIAL LLC
 DBA STAPLES BUSINESS ADVANTAGE
 PO BOX 660409
 DALLAS TX 75266-0409
 United States

Ship To: Texas Workforce Commission
 4405 SPRINGDALE RD
 AUSTIN TX 78723
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1043390816 027

Purchaser: Gregory Kolz
Phone: (737) 400-5673
Fax:
Email: gregory.kolz@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Smartbuy Term Contract # 615-C1

TWC POC: John W Best john.best@twc.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	612885 Paper Mate Profile Retractable Ballpoint Pen, Bold Point, Blue Ink, Dozen		620/80	5.0000	DOZ	\$7.45000	\$37.25	09/22/2023

Schedule Total

ReqID:
0000044297

MFG Item ID:
612885-1855753

Item Total for Line # 1

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Staples Premium Rubber Bands, 117B, 1 lb. Bag, 200/Pack (28621-CC)		615/75	1.0000	PAK	\$4.31000	\$4.31	09/22/2023

Schedule Total

ReqID:
0000044297

MFG Item ID:
808017-1855753

Item Total for Line # 2

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

09/08/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	National Brand Steno Pad, 6" x 9", Gregg, Brown, 60 Sheets/Pad (36646)		785/73	5.0000	EA	\$2.21000	\$11.05	09/22/2023
							Schedule Total	<input type="text" value="\$11.05"/>
					ReqID: 0000044297			
					MFG Item ID: 813532-1855753			
							Item Total for Line # 3	<input type="text" value="\$11.05"/>
4-1	Bostitch PowerCrown Staples, 1/4" Leg Length, 5000 Staples/Box (STCRP21151/4)		615/81	10.0000	BOX	\$2.21000	\$22.10	09/22/2023
							Schedule Total	<input type="text" value="\$22.10"/>
					ReqID: 0000044297			
					MFG Item ID: 112235-1855753			
							Item Total for Line # 4	<input type="text" value="\$22.10"/>
							Total PO Amount	<input type="text" value="\$74.71"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Bebley, CTCD, CTCM
 Sonya Bebley, CTCD, CTCM
 09/08/2023