



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0000692

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** E    **PO Date:** 09/13/2023    **PO End Date:**    **PO Method:** RE    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEXAS CENTER FOR CHILD AND FAMILY  
 409 W 13TH ST  
 AUSTIN TX 78701-1824  
**United States**

**Ship To:** Texas Workforce Commission  
 4405 SPRINGDALE RD  
 RM 144T  
 AUSTIN TX 78723  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1742949902 002

**Purchaser:** Kelly A Hall  
**Phone:** (737) 667-5150  
**Fax:**  
**Email:** kelly.hall@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

3722 - Art. IX, Sec. 8.07, GAA

Registration for 2023 Texas Child Care Administrators Conference IN PERSON October 09-11,2023  
 Laura Villarreal  
 Gabriel Martinez

TWC POC: Rebecca Resendes / rebecca.resendes@twc.texas.gov / +1 (512) 936-3857

Vendor: Texas Center for Child and Family  
 POC: Sarah Combs  
 Email: scombs@tacfs.org  
 Email: info@tacfs.org

| Line-Sch: | Line Description:                                                                                                                                                  | PCA: | Class/Item: | Quantity: | UOM: | Unit Price:                 | Extended Amt:                  | Due Date:                             |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------|-----------|------|-----------------------------|--------------------------------|---------------------------------------|
| 1-1       | Laura Villarreal [REDACTED]<br>[REDACTED] LV- 2023 Texas<br>Child Care Administrators<br>Conference - October 09-<br>11 2023 at the Marriot<br>Marquis in Houston, |      | 963/64      | 1.0000    | EA   | \$365.00000                 | \$365.00                       | 09/13/2023                            |
|           |                                                                                                                                                                    |      |             |           |      |                             | <b>Schedule Total</b>          | <input type="text" value="\$365.00"/> |
|           |                                                                                                                                                                    |      |             |           |      | <b>ReqID:</b><br>0000044309 |                                |                                       |
|           |                                                                                                                                                                    |      |             |           |      |                             | <b>Item Total for Line # 1</b> | <input type="text" value="\$365.00"/> |

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**09/13/2023**



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|-----------|---------------------------------------------------------------------------------------------------------------------------------------|------|-------------|-----------|------|-------------|--------------------------------|---------------------------------------|
| 2-1       | Gabriela Martinez<br>GM-2023 Texas<br>Child Care Administrators<br>Conference - October 09-11 2023 at the Marriot Marquis in Houston, |      | 963/64      | 1.0000    | EA   | \$365.00000 | \$365.00                       | 09/13/2023                            |
|           |                                                                                                                                       |      |             |           |      |             | <b>Schedule Total</b>          | <input type="text" value="\$365.00"/> |
|           |                                                                                                                                       |      |             |           |      |             | <b>ReqID:</b><br>0000044309    |                                       |
|           |                                                                                                                                       |      |             |           |      |             | <b>Item Total for Line # 2</b> | <input type="text" value="\$365.00"/> |

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**09/13/2023**