



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0001102  
 Purchase Order Change Notice (# 1)

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** I    **PO Date:** 10/11/2023    **PO End Date:**    **PO Method:** IT    **Dispatch:** Dispatch Via Print    **Rev Dt:** 10/11/2023

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TEKGRATION LLC  
 539 W COMMERCE ST # 757  
 DALLAS TX 75208-1953  
 United States

**Ship To:** Texas Workforce Commission  
 2810 E MLK JR BLVD  
 AUSTIN TX 78702-1544  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1832002617 001

**Purchaser:** Anna James

**Phone:**

**Fax:**

**Email:** anna.mccorkle@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

DIR GoDirect  
 DIR-CPO-5102  
 Contract Term Date: 12/21/24  
 Contract Expiration Date: 12/21/27

This purchase order is in accordance with Department of Information Resource Master Contract, DIR-CPO-5102, which expires on 12/21/27. The attached TWC Standard Terms and Conditions, Rev 05/12/2023 (ATTACHMENT I) apply to this PO when not in conflict to those as stated in The Department of Information Resource Master Contract and will govern the issuance of a TWC Purchase order.

This purchase is according to Texas Government Code § 2157.068 Purchase of Automated Information Systems (products or services).

Reference TEKGRATION corresponding Quote No. 856 dated 10/06/2023.

Contact  
 Marie Charles  
 512-755-6098  
 marie.charles@twc.texas.gov

Vendor  
 TEKGRATION LLC  
 Staci Beane  
 210-729-9339  
 staci.beane@tekgration.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

POCN (1) 10/11/2023 add shipping charge to PO. AMJ

**Ship to Comments:**

Ship/ Deliver to: Marie Charles- Subrecipient Monitoring Department- Room# 540

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

**10/11/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	AI-Noise Canceling Microphones, Stereo Mics, with camera.		939/77	1.0000	EA	\$68.98000	\$68.98	11/20/2023
							<b>Schedule Total</b>	<input type="text" value="\$68.98"/>
					<b>ReqID:</b>			
					0000044827			
							<b>Item Total for Line # 1</b>	<input type="text" value="\$68.98"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Shipping		939/77	1.0000	EA	\$16.99000	\$16.99	11/20/2023
							<b>Schedule Total</b>	<input type="text" value="\$16.99"/>
							<b>Item Total for Line # 2</b>	<input type="text" value="\$16.99"/>
							<b>Total PO Amount</b>	<input type="text" value="\$85.97"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Bebley, CTCD, CTCM*  
 Sonya Bebley, CTCD, CTCM  
 10/11/2023