



Purchase Order Change Notice

PO No. 24036474

Order Date: 11/3/2023

Internal Tracking No.: 24-0001457 / 45112

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Texas Workforce Commission
Gulf Coast East Mgmt Unit 5-2
+1 (281) 290-3063
Attn A. Langs/L. Rodriguez
17725 Tomball PKWY
Houston TX 77064

NOTE TO CONTRACTOR:

"Delivery Contact: Arlene Langs +1 (281) 290-3063

Delivery Hours: Mon-Fri 8:00AM-4:30PM

Submit invoices via email to APPO@twc.texas.gov PDF or Word Documents only are accepted. All Invoices must include reference to TXSMB PO and TWC PO Internal Tracking #.24-0001457 / 45112

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REVISION HISTORY:

PO Revision #: 1

PO Change Reasons (Aggregated):11/3/2023 9:17 am-Change to Line 4: Notes changed to Post-it Pop-up Notes, 3" x 3", Poptimistic Collection, 100 Sheets/Pad, 12 Pads/Pack (R330-12AN)

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency/CO-OP Member	Purchaser	Email	Phone
Texas Workforce Commission - 320	Kelly Hall	kelly.hall@twc.texas.gov	(737) 667-5150



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
1	67055	285833	Scotch Commercial Grade Packing Tape with Dispenser, 1.88" x 54.6 yds., Clear, 2/Pack (3750-2-ST BP-1) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 285833-1855753 Manufacturer Name: 3M CORPORATION	1	PACK	23.30	\$23.30
2	61562	562881	Post-it Super Sticky Notes, 4" x 6", Playful Primaries Collection, Lined, 90 Sheets/Pad, 3 Pads/Pack (660-3SSAN) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 562881-1855753 Manufacturer Name: 3M CORPORATION	1	PACK	4.89	\$4.89
3	61562	689314	Post-it174; Recycled Super Sticky Notes, 3" x 3", Wanderlust Pastels Collection, 90 Sheets/Pad, 12 Pads/Pack (654-12SSNRP) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 689314-1855753 Manufacturer Name: 3M CORPORATION	1	PACK	9.72	\$9.72
4	61562	689314	Post-it174; Recycled Super Sticky Notes, 3" x 3", Wanderlust Pastels Collection, 90 Sheets/Pad, 12 Pads/Pack (654-12SSNRP) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 Notes: Post-it Pop-up Notes, 3" x 3", Poptimistic Collection, 100 Sheets/Pad, 12 Pads/Pack (R330-12AN) MPN: 689314-1855753 Manufacturer Name: 3M CORPORATION	1	PACK	9.72	\$9.72



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Amount
5	62090	125328	Sharpie Permanent Marker, Fine Tip, Black, Dozen (30001) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 11/6/2023 MPN: 125328-1855753 Manufacturer Name: SANFORD CORP	1	DOZ	8.24	\$8.24

Total \$55.87