



# Purchase Order

## PO No. 24048684

Order Date: 12/7/2023

Internal Tracking No.: PR 45386 PO 24-0001828

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Texas Workforce Commission  
101 E 15th St. RM274  
Kaila A Cumby  
Austin TX 78778

**NOTE TO CONTRACTOR: Deliver To:**

Kaila A Cumby

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	MaryLou Ochoa	marylou.ochoa@twc.texas.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61562	1611322	<b>Post-it Notes, 3" x 3", Poptimistic Collection, 100 Sheets/Pad, 18 Pads/ Cabinet Pack (654-18CTCP)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/11/2023 MPN: 1611322-1855753 Manufacturer Name: 3M CORPORATION	6	PACK	12.37	\$74.22
2	61562	245431	<b>Post-it174; Greener Notes, 3" x 3", Canary Yellow, 100 Sheets/Pad, 12 Pads/Pack (654-RP)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/11/2023 MPN: 245431-1855753 Manufacturer Name: 3M CORPORATION	6	PACK	8.04	\$48.24



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
3	61562	351884	<b>Post-it174; Greener Notes, 3" x 5", Canary Yellow, 100 Sheets/Pad, 12 Pads/Pack (655-RPYW)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/11/2023 MPN: 351884-1855753 Manufacturer Name: 3M CORPORATION	6	PACK	10.49	\$62.94

**Total \$185.40**