



# Purchase Order

## PO No. 24048866

Order Date: 12/11/2023

Internal Tracking No.: 24-0001847 / 45491

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Texas Workforce Commission  
Pasadena Tax  
+1 (832) 365-4557  
Attn: Kimberly Boudreaux  
[REDACTED]  
kimberly.boudreaux@twc.texas.gov  
[REDACTED]

**NOTE TO CONTRACTOR:** Delivery Contact: Name: Danette Townsend Phone: +1 (903) 483-3115

Delivery Hours: Mon-Fri 8:00AM-4:30PM

Submit invoices via email to APPO@twc.texas.gov PDF or Word Documents only are accepted. All Invoices must include reference to TXSMB PO and TWC PO Internal Tracking #.24-0001847 / 45491

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Kelly Hall	kelly.hall@twc.texas.gov	(737) 667-5150

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	64025	2622415	<b>Duck Heavy Duty Box, 18" x 18" x 24", Brown (280727)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/14/2023 MPN: 2622415-1855753 Manufacturer Name: SHURTAPE TECHNOLOGIES, LLC	8	EACH	6.53	\$52.24

**Total \$52.24**