



Purchase Order

PO No. 24048994

Order Date: 12/11/2023

Internal Tracking No.: PR 45510 24-0001859

Contractor Info

Staples Contract & Commercial LLC
10433908166
500 Staples Drive
Framingham, MA 01702

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Texas Workforce Commission
Sidnee Barksdale
101 E 15TH ST
RM 638
Austin TX 78778

NOTE TO CONTRACTOR: POC

Sidnee Barksdale
(737) 249-0599
sidnee.barksdale@twc.texas.gov

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

| Agency | Purchaser | Email | Phone |
|----------------------------------|---------------|-----------------------------|----------------|
| Texas Workforce Commission - 320 | Michael Kagan | michael.kagan@twc.texas.gov | (737) 400-5664 |

| Line # | NIGP Code | Commodity Code/ Supplier Part # | Item | QTY | UOM | Unit Price | Extended Price |
|--------|-----------|---------------------------------|--|-----|-----|------------|----------------|
| 1 | 31024 | 266767 | Staples Gummed Invitation Envelopes, 5 3/4" x 4 3/8", White, 250/Box (266767N) Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/14/2023 MPN: 266767-1855753 Manufacturer Name: WORKLIFE BRANDS | 3 | BOX | 21.57 | \$64.71 |

Total \$64.71