



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0001871

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 12/11/2023 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ROBERT PEASE
 208 KIMBERLY DR
 CONVERSE TX 78109-1530
 United States

Ship To: 2695-28923
 1100 BRAZOS
 AUSTIN TX 78701-1844
 United States

Ship To Attention: Aaron Hanna
Bill To: 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1854267947 000

Purchaser: Donna M Navarro
Phone: (737) 400-5662
Fax:

512/936-3299

Email: donna.navarro@twc.texas.gov

Bill To Email: APPO@twc.texas.gov

PO Information:

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less

Per [Robert Pease] Quote dated 11/30/2023.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 10/25/2023 (ATTACHMENT I) apply to this order.

Repair done at existing BET Facility #892 Secretary of State Dept.

TWC Schedule Contact-
 Name: Aaron Hanna
 Tel: 512-799-4966
 E-mail: aaron.hanna@twc.texas.gov

Requester Contact-
 Name: Shalon Hornsby
 Tel: 512-533-7137
 E-mail: shalon.hornsby@twc.texas.gov

Vendor Contact-
 Name: Robert Pease
 Tel: 903-948-5845
 E-mail: robertsrepairserviceinc@gmail.com

Submit invoices via email to APPO@TWC.texas.gov and the TWC Contact listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Ship to Comments:

Contact to schedule repair: Business Enterprises of Texas (BET) Aaron Hanna, aaron.hanna@twc.texas.gov (512) 799-4966 Division for Blind Services, 6400 E. Hwy 290, Suite 300, Austin, TX 78723.

Authorized Signature

Sonya Babley, CTCD, CTCM

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12/11/2023



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| Line-Sch: | Line Description: | PCA: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|---|-------|-------------|-----------|-----------------------------|-------------|--------------------------------|---------------------------------------|
| 1-1 | REPAIR: 3 Compartment sink repair for existing FAC 892; per quote # 11/30/2023 | 13061 | 931/30 | 1.0000 | LOT | \$769.99000 | \$769.99 | 12/22/2023 |
| | | | | | | | Schedule Total | <input type="text" value="\$769.99"/> |
| | | | | | ReqID: 0000045492 | | | |
| | | | | | | | Item Total for Line # 1 | <input type="text" value="\$769.99"/> |

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

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12/11/2023