



# Purchase Order

## PO No. 24053833

Order Date: 12/14/2023

Internal Tracking No.: PR 45490/PO 24-0001912

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Texas Workforce Commission  
Attn Mary Coy  
737-242-8099  
4405 Springdale Rd  
RM 0316A  
Austin TX 78723

**NOTE TO CONTRACTOR:** Contact

Mary Coy  
737-242-8099  
mary.coy@twc.texas.gov

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Anna McCorkle	anna.mccorkle@twc.texas.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	61560	503685	<b>Fellowes Partition Additions Plastic Name Plate, Dark Graphite (75906)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/18/2023 MPN: 503685-1855753 Manufacturer Name: FELLOWES	12	EACH	9.75	\$117.00
2	61588	392950	<b>Heavy Duty Weighted Desktop Tape Dispenser, 3" core, Plastic, Black</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/18/2023 MPN: 392950-1855753 Manufacturer Name: 3M CORPORATION	2	EACH	23.00	\$46.00



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**Total \$163.00**