



# Purchase Order

## PO No. 24054034

Order Date: 12/15/2023

Internal Tracking No.: PR 45502 PO 24-0001936

**Contractor Info**

Staples Contract & Commercial LLC  
10433908166  
500 Staples Drive  
Framingham, MA 01702

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Texas Workforce Commission  
4405 Springdale Rd, RM 678M  
Misty Malnassy  
Austin TX 78723

**NOTE TO CONTRACTOR:** Deliver to:

Misty Malnassy  
misty.malnassy@twc.texas.gov

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	MaryLou Ochoa	marylou.ochoa@twc.texas.gov	

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	72052	480114	<b>Staples 0.75"W Binder Clips, Small, Black, 144/Pack (32002)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/18/2023 MPN: 480114-1855753 Manufacturer Name: WORKLIFE BRANDS	2	PACK	7.65	\$15.30
2	61569	669768	<b>ACCO174; Large Binder Clips, Non-Slip Grip, Dozen (72100)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/18/2023 MPN: 669768-1855753 Manufacturer Name: GENERAL BINDING CORP ACCO	12	DOZ	8.23	\$98.76



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
3	08010	106207	<b>Durable Single Closed ID Card Holder with Necklace, Black, 17" Length, 10/Bx</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/18/2023 MPN: 106207-1855753 Manufacturer Name: DURABLE OFFICE PRODUCTS CORP.	1	BOX	24.33	\$24.33
4	62080	502918	<b>BIC Gel-ocity Original Retractable Gel Pens, Medium Point, Red Ink, Dozen (31565/RLC11)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/18/2023 MPN: 502918-1855753 Manufacturer Name: BIC CORPORATION	1	DOZ	6.84	\$6.84
5	08010	576408	<b>Avery Secure Top Heavy Duty Clip Style Name Badge Holders, 3 1/2" x 2 1/4", Clear Portrait Holders, 50/Box (2920)</b> Contract: 615-C1 Contract Type: Term Delivery ARO (days): 3 Delivery Date: 12/18/2023 MPN: 576408-1855753 Manufacturer Name: AVERY PRODUCTS CORPORATION	1	BOX	40.22	\$40.22

**Total \$185.45**