



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0002617  
 Purchase Order Change Notice (# 1)

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** E    **PO Date:** 02/22/2024    **PO End Date:**    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:** 02/23/2024

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** ANATOMICAL WORLDWIDE LLC  
 DBA ANATOMY WAREHOUSE  
 8047 MONTICELLO AVE  
 SKOKIE IL 60076-3437  
 United States

**Ship To:** Texas Workforce Commission  
 4405 SPRINGDALE RD  
 RM 144T  
 AUSTIN TX 78723  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1203652046 003

**Purchaser:** Michael Kagan  
**Phone:** (737) 400-5664  
**Fax:**  
**Email:** michael.kagan@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

POCN 1 updated description on line # 2

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Anatomical Worldwide Medical Items

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 1/30/24 (ATTACHMENT 1) apply to this order.

TWC Contact Name: Daniel Williams  
 E-mail: daniel.williams@twc.texas.gov

Vendor Contact  
 Name: Anatomical Worldwide  
 Tel: (800) 422-1134  
 VIN: 1203652046

Submit invoices via email to APPO@TWC.texas.gov. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

**Ship to Comments:**

REQUEST ITEMS ARE FOR THE NEW PROGRAM SPECIALIST ( Melissa Huston LCSW-S, CRC Program Specialist for Brain and Spinal Cord Injury) : Ms. Huston is working remotely in the Longview TX area. Please ship these items to MELISSA HUSTON, 47 PEBBLE CREEK DRIVE SOUTH, LONGVIEW 75605

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**02/23/2024**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Logitech Webcam, (MELISSA HUSTON)	13060	785/03	1.0000	EA	\$120.00000	\$120.00	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$120.00"/>
					<b>ReqID:</b>			
					0000045578			
							<b>Item Total for Line # 1</b>	<input type="text" value="\$120.00"/>
2-1	Wireless Headset , (MELISSA HUSTON)	13060	785/03	1.0000	EA	\$120.00000	\$120.00	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$120.00"/>
					<b>ReqID:</b>			
					0000045578			
							<b>Item Total for Line # 2</b>	<input type="text" value="\$120.00"/>
3-1	Axis Scientific Life-Size Human Spine with Complete Vertebrae, Nerves, and Male Pelvis Anatomy Model (MELISSA HUSTON)	13060	785/03	1.0000	EA	\$88.00000	\$88.00	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$88.00"/>
					<b>ReqID:</b>			
					0000045578			
							<b>Item Total for Line # 3</b>	<input type="text" value="\$88.00"/>
4-1	Rudiger Anatomie Premium Didactic Flexible Human Spine (MELISSA HUSTON)	13060	785/03	1.0000	EA	\$285.00000	\$285.00	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$285.00"/>
					<b>ReqID:</b>			
					0000045578			
							<b>Item Total for Line # 4</b>	<input type="text" value="\$285.00"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Half Brain Sensory and Motor Areas Anatomy Model (MELISSA HUSTON)	13060	785/03	1.0000	EA	\$83.00000	\$83.00	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$83.00"/>
					<b>ReqID:</b>			
					0000045578			
							<b>Item Total for Line # 5</b>	<input type="text" value="\$83.00"/>
6-1	Axis Scientific 1.5 Times Life-Size Deluxe 4-Part Brain (MELISSA HUSTON)	13060	785/03	1.0000	EA	\$269.00000	\$269.00	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$269.00"/>
					<b>ReqID:</b>			
					0000045578			
							<b>Item Total for Line # 6</b>	<input type="text" value="\$269.00"/>
7-1	Axis Scientific 3 Part Human Skull and Cervical Vertebrae with 8 Part Brain	13060	785/03	1.0000	EA	\$215.00000	\$215.00	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$215.00"/>
					<b>ReqID:</b>			
					0000045578			
							<b>Item Total for Line # 7</b>	<input type="text" value="\$215.00"/>
8-1	Anatomy Of The Brain Laminated Anatomical Chart	13060	785/03	1.0000	EA	\$19.99000	\$19.99	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$19.99"/>
					<b>ReqID:</b>			
					0000045578			
							<b>Item Total for Line # 8</b>	<input type="text" value="\$19.99"/>

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	Anatomy and Injuries of the Head and Neck Laminated Anatomical Chart	13060	785/03	1.0000	EA	\$19.99000	\$19.99	02/22/2024
							<b>Schedule Total</b>	<input type="text" value="\$19.99"/>
					<b>ReqID:</b> 0000045578			
							<b>Item Total for Line # 9</b>	<input type="text" value="\$19.99"/>
							<b>Total PO Amount</b>	<input type="text" value="\$1,219.98"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 02/23/2024