

### **Procurement and Contracts** Business Unit # 320AD Purchase Order # 25-0000060

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PO Method: Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: Dispatch: Rev Dt:

09/01/2024 N/A 1 IT Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: **NEUBUS INC** Ship To: **Texas Workforce Commission** 2300 GREENHILL DR STE 900

101 E 15TH ST

RM 556

AUSTIN TX 78778-0001

**United States** 

APPO@twc.texas.gov or Bill To:

**Texas Workforce Commission** 

101 E 15TH ST RM 470

AUSTIN TX 78778-0001

**United States** 

Michael Kagan

(737) 400-5664

Phone: Fax:

Purchaser:

Email: michael.kagan@twc.texas.gov

Vendor ID: 1742953009 004

**United States** 

ROUND ROCK TX 78664-2801

**TWC Prefers Electronic Submission** 

### **PO Information:**

This purchase order is in accordance with Department of Information Resource Master Contract, DIR-CPO-4407, which expires on 07/29/24. The attached TWC Standard Terms and Conditions dated 1/30/24 (ATTACHMENT 1) apply to this PO when not in conflict to those as stated in The Department of Information Resource Master Contract and will govern the issuance of a TWC Purchase order.

This purchase is according to Texas Government Code § 2157.068 Purchase of Automated Information Systems (products or services).

TWC Contact Name: Angelo Ferrazzano

Tel: (512) 463-1893

E-mail: angelo.ferrazzano@twc.texas.gov

Vendor Contact Name: Neubus

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Class/Item: Line Description: PCA: Quantity: UOM: **Unit Price:** Line-Sch: **Extended Amt:** Due Date: **NEUBUS - Collections** 13069 920/30 1.0000 LOT \$350.00000 \$350.00 1-1

Contract 5603 Sept

\$350.00 Schedule Total

RegID: 0000048063

Estimated annual maintenance expenses for Collections Dept Neubus document imaging and storage services. Lines are named to show split charges between CC 5606 and 5603 (September and October - August); Ref. PO #24-0000310

Item Total for Line # 1

\$350.00

09/01/2024

**Authorized Signature** Sonya Bebley, CTCD, CTCM

07/12/2024



# Procurement and Contracts Business Unit # 320AD Purchase Order # 25-0000060

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Line-Sch: 2-1	Line Description: NEUBUS - Collections	PCA: 13069	Class/Item: 920/30	Quantity: 1.0000	UOM: Lot	Unit Price: \$350.00000	Extended Amt: \$350.00	Due Date:
2-1	Contract 5606	13009	920/30	1.0000	LOT	ψ330.00000	ψ330.00	09/01/2024
						S	chedule Total	\$350.00
		ReqID: 0000048063						
Estimated annual maintenance expenses for Collections Dept Neubus document imaging and storage services. Lines are named to show split charges between CC 5606 and 5603 (September and October - August); Ref. PO #24-0000310								
Item Total for Line # 2							tal for Line # 2	\$350.00
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	NEUBUS - Collections Contract 5603 Oct-Aug	13069	920/30	1.0000	LOT	\$4,500.00000	\$4,500.00	09/01/2024
							schedule Total	\$4,500.00
	ReqID: 0000048063							
Estimated annual maintenance expenses for Collections Dept Neubus document imaging and storage services. Lines are named to show split charges between CC 5606 and 5603 (September and October - August); Ref. PO #23-0000190								
Item Total for Line #3								\$4,500.00
Line-Sch:	Line Description:	PCA:	Class/Item: 920/30	Quantity: 1.0000	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	NEUBUS-Collections Contract 5606 Oct-Aug	13069	920/30	1.0000	LOT	\$4,500.00000	\$4,500.00	09/01/2024
						s	schedule Total	\$4,500.00
	ReqID: 000048063							
Estimated annual maintenance expenses for Collections Dept Neubus document imaging and storage services. Lines are named to show split charges between CC 5606 and 5603 (September and October - August); Ref. PO #24-0000310								
Item Total for Line # 4 \$4,500.00								
<b>Total PO Amount</b> \$9,700.00								
All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted								
unless authorized by Purchaser prior to Shipment.								

**Authorized Signature** 

Sonya Bebley, CTCD, CTC

07/12/2024



## Procurement and Contracts Business Unit # 320AD Purchase Order # 25-0000060

## usiness Unit # 320AD

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#### IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes. Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature** 

Sonya Rebley, CTCD, CTC

Sonya Bebley, CTCD, CTCM

07/12/2024