



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0000123

Page: 1 of 2

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: F PO Date: 09/01/2024 PO End Date: PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PITNEY BOWES GLOBAL FINANCIAL SERVICES
PO BOX 981022
BOSTON MA 02298-1022
United States

Ship To: Texas Workforce Commission
4405 SPRINGDALE RD
RM 0108M
AUSTIN TX 78723
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1060495050 059

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Pitney Bowes FTY2025 PB Inserters

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions dated 1/30/24 (ATTACHMENT 1) apply to this order. Standard manufacturing warranty applies to this order.

This purchase is according to Delegated purchases of goods between \$10,000.01 and \$25,000 per 34 Texas Administrative Code § 20.82.

TWC Contact
Name: Antonio Blanch IV
Tel: (512) 936-3327
E-mail: antonio.blanch@twc.texas.gov

Vendor Contact
Name: Pitney Bowes

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY25 PB Relay 4500/5000 Inserter Sept only	13069	985/54	1.0000	MO	\$1,249.30000	\$1,249.30	09/01/2024
							Schedule Total	\$1,249.30
							Item Total for Line # 1	\$1,249.30

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

07/16/2024



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Page: 2 of 2

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FY25 PB Relay 4500/5000 Insertor Oct-Aug 25	13069	985/54	11.0000	MO	\$1,249.30000	\$13,742.30	10/01/2024
							Schedule Total	\$13,742.30