

Procurement and Contracts Business Unit # 320AD Purchase Order # 25-0000123

Page: 1 of 2

PO End Date: PO Method: Rev Dt: Payment Terms: Freight Terms: Ship Via: PCC: PO Date: Dispatch:

09/01/2024 F N/A DG Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PITNEY BOWES GLOBAL FINANCIAL SERVICES Ship To: **Texas Workforce Commission** PO BOX 981022

4405 SPRINGDALE RD

RM 0108M AUSTIN TX 78723 **United States**

APPO@twc.texas.gov or Bill To:

Texas Workforce Commission

101 E 15TH ST RM 470

AUSTIN TX 78778-0001

United States

Michael Kagan (737) 400-5664

Fax:

Vendor ID: 1060495050 059

BOSTON MA 02298-1022

United States

Email: michael.kagan@twc.texas.gov **TWC Prefers Electronic Submission**

PO Information:

Purchaser:

Phone:

Pitney Bowes FTY2025 PB Inserters

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions dated 1/30/24 (ATTACHMENT 1) apply to this order. Standard manufacturing warranty applies to this order.

This purchase is according to Delegated purchases of goods between \$10,000.01 and \$25,000 per 34 Texas Administrative Code § 20.82.

TWC Contact

Name: Antonio Blanch IV Tel: (512) 936-3327

E-mail: antonio.blanch@twc.texas.gov

Vendor Contact Name: Pitney Bowes

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

PCA: Class/Item: Line-Sch: Line Description: Quantity: UOM: **Unit Price: Extended Amt: Due Date:** 1-1 FY25 PB Relay 4500/5000 13069 985/54 1.0000 MO \$1,249.30000 \$1,249.30

Inserter Sept only

Schedule Total

\$1,249.30

09/01/2024

RegID: 0000048323

Item Total for Line #1

\$1,249.30

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

07/16/2024



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Page: 2 of 2

Line-Sch: Line Description: PCA: Class/Item: Quantity: UOM: Unit Price: **Extended Amt:** Due Date: FY25 PB Relay 4500/5000 2-1 11.0000 13069 985/54 MO \$1,249.30000 \$13,742.30 Inserter Oct-Aug 25 10/01/2024 Schedule Total \$13,742.30 RegID: 0000048323 Item Total for Line # 2 \$13,742.30

Total PO Amount \$14,991.60

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTC!

Sonya Bebley, CTCD, CTCM

07/16/2024