



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 25-0000328

Page: 1 of 2

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** D **PO Date:** 09/01/2024 **PO End Date:** IT **PO Method:** IT **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WEST PUBLISHING CORPORATION
PO BOX 6292
CAROL STREAM IL 60197
United States

Ship To: Texas Workforce Commission
101 E 15TH ST
RM 154
AUSTIN TX 78701-1442
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1411426973 034

Purchaser: Kelly A Hall
Phone: (737) 667-5150
Fax:
Email: kelly.hall@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Per WEST PUBLISHING CORPORATION corresponding Quote No. Q-03650631 dated 11/28/2022

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01/30/2024 (ATTACHMENT I) apply to this order.

AIS PURCHASES NOT AVAILABLE ON DIR CONTRACTS : 34 TX ADMIN CODE § 20.222 - REQUEST FOR OFFER PURCHASE METHOD

This purchase is according to Delegated AIS not on DIR contract per 34 Texas Administrative Code § 20.391.

State Agencies are granted an exemption from the statutory requirement to purchase IT commodities through a DIR contract for procurements not to exceed \$10,000. In other words, State Agencies may purchase IT commodity items outside of the DIR Cooperative Contracts program if the purchase does not exceed \$10,000.

Contract Manager:

Name: Thelma Villanueva
Tel: +1 (512) 463-4432
E-mail: thelma.villanueva@twc.texas.gov

Vendor Contact:

Name: Zach Mitchell
E-mail: zach.mitchell@thomsonreuters.com

Submit invoices via email to APPO@twc.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

07/26/2024



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Page: 2 of 2

| Line-Sch: | Line Description: | PCA: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|---|-------|-------------|-----------|------|-------------|--------------------------------|------------|
| 1-1 | FY25 Clear Subscription September Only | 13034 | 990/52 | 1.0000 | MO | \$228.22000 | \$228.22 | 09/30/2024 |
| | | | | | | | Schedule Total | \$228.22 |
| | | | | | | | ReqID: 0000048126 | |
| | | | | | | | Item Total for Line # 1 | \$228.22 |
| Line-Sch: | Line Description: | PCA: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
| 2-1 | FY25 Clear Subscription October through August | 13034 | 990/52 | 11.0000 | MO | \$239.63000 | \$2,635.93 | 08/31/2025 |
| | | | | | | | Schedule Total | \$2,635.93 |
| | | | | | | | ReqID: 0000048126 | |
| | | | | | | | Item Total for Line # 2 | \$2,635.93 |
| | | | | | | | Total PO Amount | \$2,864.15 |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Bebley, CTCD, CTCM

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07/26/2024