



Procurement and Contracts  
Business Unit # 320AD  
Purchase Order # 25-0000354

Page: 1 of 3

**Payment Terms:** N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** I **PO Date:** 09/01/2024 **PO End Date:** **PO Method:** IT **Dispatch:** Dispatch Via Print **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** KONICA MINOLTA BUSINESS SOLUTIONS USA IN  
DEPT 2366  
PO BOX 122366  
DALLAS TX 75312-2366  
United States

**Ship To:** Texas Workforce Commission  
4405A SPRINGDALE RD  
AUSTIN TX 78723-6050  
United States

**Bill To:** APPO@twc.texas.gov or  
Texas Workforce Commission  
101 E 15TH ST  
RM 470  
AUSTIN TX 78778-0001  
United States

**Vendor ID:** 1131921089 018

**Purchaser:** Jennifer Victoria T Tram

**Phone:**

**Fax:**

**Email:** jennifer.tram@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

This purchase order is in accordance with Department of Information Resource Master Contract, DIR-CPO-4439, which expires on 10/04/2024. The attached TWC Standard Terms and Conditions, Rev 1/30/2024 (ATTACHMENT 1) apply to this PO when not in conflict to those as stated in The Department of Information Resources Master Contract and will govern the issuance of a TWC Purchase order.

This purchase is according to Texas Government Code § 2157.068 Purchase of Automated Information Systems (products or services).

Reference Konica Minolta Business Solutions U.S.A., Inc. corresponding Quote dated 8/15/24 for BW Copiers.

TWC Account #134610

Service Term: 9/1/24 - 8/31/25

**TWC POC:**

Name: Antonio Blanch IV

E-mail: Antonio.Blanch@twc.texas.gov

**Vendor Contact:**

Name: Timothy Herrington, Andrew Bain

Email: therrington@kmbs.konicaminolta.us; abain@kmbs.konicaminolta.us

Submit invoices via email to APPO@twc.texas.gov and the TWC POC listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing and HUB Services.

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

**08/15/2024**



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Page: 2 of 3

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	FY25 Lease of Konica Minolta Bizhub Press 2250 200,000 clicks included overages billed at \$.0039 Sept 24 only	13802	985/58	1.0000	MO	\$2,650.00000	\$2,650.00	09/01/2024
							Schedule Total	\$2,650.00
							ReqID:	0000048235
							Item Total for Line # 1	\$2,650.00
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	FY25 Konica Minolta Bizhub Press 1250 service agreement 50,000 clicks included overages billed at \$.0042 Sept 24 only	13802	985/58	1.0000	MO	\$210.00000	\$210.00	09/01/2024
							Schedule Total	\$210.00
							ReqID:	0000048235
							Item Total for Line # 2	\$210.00
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	FY25 Excess monochrome clicks for Sept 24 only	13802	985/58	1.0000	LOT	\$495.00000	\$495.00	09/01/2024
							Schedule Total	\$495.00
							ReqID:	0000048235
							Item Total for Line # 3	\$495.00
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	FY25 Konica Minolta Bizhub Press 2250 200,000 clicks included overages billed at \$.0039 Oct-Aug 25	13802	985/58	11.0000	MO	\$2,650.00000	\$29,150.00	09/01/2024
							Schedule Total	\$29,150.00
							ReqID:	0000048235
							Item Total for Line # 4	\$29,150.00

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

08/15/2024



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Page: 3 of 3

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	FY25 Konica Minolta Bizhub Press 1250 service agreement 50,000 clicks included overages billed at \$.0042 Oct-Aug 25	13802	985/58	11.0000	MO	\$210.00000	\$2,310.00	09/01/2024
							<b>Schedule Total</b>	\$2,310.00
							<b>Item Total for Line # 5</b>	\$2,310.00
6-1	FY25 Excess Monochrome clicks for Oct-Aug 25	13802	985/58	1.0000	LOT	\$5,445.00000	\$5,445.00	09/01/2024
							<b>Schedule Total</b>	\$5,445.00
							<b>Item Total for Line # 6</b>	\$5,445.00

**Total PO Amount** \$40,260.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Bebley, CTCD, CTCM*

Sonya Bebley, CTCD, CTCM

08/15/2024